



Date: March 22, 2021

To: Robert Pontbriand – Town Manager

From: Susan Copeland – Town Clerk

RE: Department Head Monthly Report February 2021

February was time to work on audit reports for the State Auditor for the Elections in 2020 with the hope for additional reimbursement for expenses.

For anyone interested in licensing their dog or needing a vital record please see the website at:

<https://www.ayer.ma.us/town-clerk/pages/birth-marriage-death-certificates>

The Board and Committee Information Center is a great link on our webpage that lists all members currently serving.

<https://www.ayer.ma.us/board-committee-information-center>

Most importantly there are two tabs for Vacant Terms and Expiring Terms. A great opportunity to look at the boards and committees that need involvement to help you decide how to best use your talents to support our town!

**Check it out today!!!!**

The following offices will be on the ballot for the May 11, 2021 Town Meeting:

Assessor	(1)	3 year term (no papers pulled)
	(1)	2 year term (no papers pulled)
Board of Health	(1)	3 year term (papers pulled)
Commissioner of Trust Funds	(1)	3 year term (no papers pulled)
Constable	(1)	3 year term (papers pulled)
Housing Authority	(1)	5 year term (papers pulled)
Library Trustee	(1)	3 year term (no papers pulled)
Park Commissioner	(2)	3 year term (1 seat pulled)
Planning Board	(2)	3 year term (2 seats pulled)
Regional School District Committee	(1)	3 year term (papers pulled)
Select Board	(1)	3 year term (papers pulled)
Moderator	(1)	1 year term (papers pulled)

The last day to submit Citizen's Petitions to the Clerk's office is Friday, April 2<sup>nd</sup>, 2021 at 12pm. Please call the Clerk's office 978-772-8220 ext. 153 or email [clerk@ayer.ma.us](mailto:clerk@ayer.ma.us) to make an appointment so that it is stamped received in a timely manner.