

Town of Ayer

Treasurer/Tax Collectors Office



1 Main Street – Ayer, Massachusetts - 01432
Barbara Tierney, Treasurer/Tax Collector
Christina Roberts, Assistant Tax Collector

Tel: (978) 772-8209
Fax: (978) 772-3017

Memorandum

Date: March 20, 2021
To: Town Manager Robert Pontbriand
From: Barbara Tierney
Subject: Monthly Report – February

Following is a bullet listing of the activities for the Treasurer/Tax Collectors office.

- First Commitment for Excise Taxes mailed 02/28/2021
- Completed Reconciliation of December
- Working with Bond Counsel to fulfill requirements for next borrowing
- Completed the review of potential Tax Takings.
- Next Steps for Tax Taking are sending intent to take letters and review by Tax Title attorney
- Annual Disclosure is ready for Finance team to review
- Working on upcoming record retention request to state to minimize paper storage needs.

Sincerely,

Barbara M Tierney
Treasurer/Tax Collector