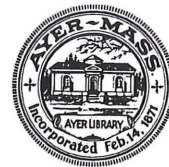


Town of Ayer

Treasurer/Tax Collectors Office



1 Main Street – Ayer, Massachusetts - 01432
Barbara Tierney, Treasurer/Tax Collector
Christina Roberts, Assistant Tax Collector

Tel: (978) 772-8209
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Memorandum

Date: April 20, 2021
To: Town Manager Robert Pontbriand
From: Barbara Tierney
Subject: Monthly Report – March

Following is a bullet listing of the activities for the Treasurer/Tax Collectors office.

- First commitment 2021 for excise tax collections
- Completed reconciliation of January
- Started reconciliation of February
- Bond Counsel requirements for upcoming bond issue completed
- Performing additional review and sending additional letters to assist residents to avoid tax taking
- Annual Disclosure filed with E.M.M.A. by deadline of March 26th
- Sent Commitments 2019-05, 2019-06, 2019-07, 2019-08 and 2020-01 to mark at the RMV
- Completed collections for 2 properties in tax title
- Completed preparations and uploads to Unipay for quarter 4 real estate and personal property collections.

Sincerely,

Barbara M Tierney
Treasurer/Tax Collector