

# Town Clerk's Office

Date: June 21, 2021  
To: Robert Pontbriand – Town Manager  
From: Susan Copeland – Town Clerk  
RE: Department Head Monthly Report May

Attorney General submissions for the Annual Town Meeting in April 2021 have been submitted. Waiting for approvals by September 2, 2021. There was a total of 3 articles (article 28, 30, and 31) submitted.

Street Listing for 2021 has been completed and is available at the Town Clerk's office for \$10.

The Annual Town Election was held on May 11, 2021. Results and updates can be viewed at the below link.

<https://www.ayer.ma.us/about-ayer/pages/2021-elections>

The month of May was spent cleaning out the vault, re-organizing files and updating records for permanent storage. Also the file cabinets in the Clerk's office were reorganized including indexes for Planning, Zoning, Conservation, BOH, DPW and other various departments, boards and committees.

We continue this summer to work with IT in getting as much information scanned and available to the public online as possible.

Census 2020 numbers are coming in and we look forward to presenting that as well in Summer 2021.