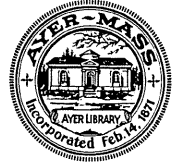


Town of Ayer

Treasurer/Tax Collectors Office



1 Main Street – Ayer, Massachusetts - 01432
Barbara Tierney, Treasurer/Tax Collector
Christina Roberts, Assistant Tax Collector

Tel: (978) 772-8220 ext. 152
Fax: (978) 772-3017

Memorandum

Date: August 20, 2021
To: Town Manager Robert Pontbriand
From: Barbara Tierney
Subject: Monthly Report – July

Following is a bullet listing of the activities for the Treasurer/Tax Collectors office.

- Completed Tax Taking on July 2nd, 2021.
- Mailed Preliminary Fiscal 2022 Real Estate and Personal Property bills for the 8/2/2021 and 11/1/2021 due dates.
- Collections for Real Estate and Personal Property August 2nd due bills.
- Reconciled the month of June.
- Beginning preparations for Fiscal 2021 audit.
- Mailed demands and warrants for Motor Vehicle excise 2021 Commitments 1 and 2

Sincerely,

Barbara M Tierney, CMMT
Treasurer/Tax Collector