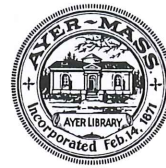


Town of Ayer

Treasurer/Tax Collectors Office



1 Main Street – Ayer, Massachusetts - 01432
Barbara Tierney, Treasurer/Tax Collector
Christina Roberts, Assistant Tax Collector

Tel: (978) 772-8220 ext. 152
Fax: (978) 772-3017

Memorandum

Date: October 20, 2021

To: Robert Pontbriand, Town Manager

From: Barbara Tierney, Treasurer/Tax Collector

Subject: Monthly Report – September

Below is a summary of activities for the Treasurer/Tax Collectors office.

- Motor Vehicle Commitment 4 has been produced and will be mailed on October 1st
- Reconciled and completed DOR reporting for fiscal year end
- Working with auditor for the cash audit.
- Received notification that I passed the Tax Collector exam
- Held the Commissioner of Trust Funds annual meeting
- Collections for Motor Vehicle Commitments 1-3 have progressed as they have moved to their respective next steps. These steps include additional fees and an RMV mark on the person's license
- Normal collections of all taxes

Sincerely,

Barbara M Tierney, CMMT
Treasurer/Tax Collector