



## MONTHLY REPORT October 2021

Below is a summary of the Ayer DPW's operations for the month of October. The Ayer DPW provides critical essential services to the Town of Ayer including water supply, wastewater collection and treatment, road safety, solid waste disposal, vehicle and equipment repairs and business operations.

Below is a summary of our monthly work project status and a summary of monthly work orders completed.

### **Engineering and Administration**

- Dan began as Director on October 1, 2021, Mark transitioned to Special Project Manager
- Advertised for Highway Utility Person, Water and Sewer Superintendent, Town Engineer, and Wastewater Treatment Plant Attendant Positions
- Working on 25% Main Street Transportation Improvement Project Design
- Executed West Main Street (MassWorks Grant) contract with Onyx Corporation.
- Subdivision inspections – Woodland Way, Curley Circle and Littleton Rd.
- Site Plan inspections at Catania Spagna
- Coordinating construction of East Main Street Upgrade (MassDOT).
- Construction coordination for Spectacle Pond Wellfield PFAS Treatment Plant.
- Arcadis is designing Westford Road Sewer Replacement project.
- Investigated sewer odors on Westford Road, located downstream from force main discharge.
- Sent Administrative Order to Nasoya for discharges not meeting their IPP. Recouped excess costs.
- Continue WWTP Phase 3 Upgrade (biosolids dewatering and waste pump upgrades)
- Finished paving Groton Shirley Road. Installing traffic calming controls.
- Finished repaving and sidewalks on High Street
- Implementing plan to operate Woodlawn Cemetery on January 1, 2022
- Quarterly water and sewer bills were prepared and sent out for 3 routes.
- Processed and approved Road Opening Permits, Trench Permits and Water & Sewer Connection Permits.
- Continued Park Street Engineering Study (grant)
- Continued Stormwater Asset Management Grant implementation
- Prepared and submitted 5-year DPW Capital Plan
- Executed agreement and began implementing SmartGov permitting software
- Planning Board Reviews: 99 Fitchburg Road
- Implemented Tree Management Study
- Began Green Community Annual Report
- Continued drafting Water Dept Emergency Response Plan
- Bid Stormwater Outfall Improvement – 43A Groton Harvard Road
- Submitted Balch Pond Dam inspection
- Managed RFP for Parks Kiddie Junction Playground Replacement

## Monthly Work Order Summary

Address		Work Type	Division	Date Flagged	Description
1	Winthrop Avenue	Dig-Safe - Highway	Highway	10/1/2021	Dig Safe Markout
1	Winthrop Avenue	Dig-Safe - Wastewater	Wastewater	10/1/2021	Dig Safe Markout
1	Winthrop Avenue	Dig-Safe - Water	Water	10/1/2021	Dig Safe Markout
1	Pearl Street	Dig-Safe - Highway	Highway	10/1/2021	Dig Safe Markout
1	Pearl Street	Dig-Safe - Wastewater	Wastewater	10/1/2021	Dig Safe Markout
1	Pearl Street	Dig-Safe - Water	Water	10/1/2021	Dig Safe Markout
44	Mulberry Circle	Dig-Safe - Highway	Highway	10/4/2021	Dig Safe Markout
44	Mulberry Circle	Dig-Safe - Wastewater	Wastewater	10/4/2021	Dig Safe Markout
44	Mulberry Circle	Dig-Safe - Water	Water	10/4/2021	Dig Safe Markout
14	Gardner Lane	Dig-Safe - Highway	Highway	10/4/2021	Dig Safe Markout
14	Gardner Lane	Dig-Safe - Wastewater	Wastewater	10/4/2021	Dig Safe Markout
14	Gardner Lane	Dig-Safe - Water	Water	10/4/2021	Dig Safe Markout
15	Winthrop Avenue	Dig-Safe - Highway	Highway	10/4/2021	Dig Safe Markout
15	Winthrop Avenue	Dig-Safe - Wastewater	Wastewater	10/4/2021	Dig Safe Markout
15	Winthrop Avenue	Dig-Safe - Water	Water	10/4/2021	Dig Safe Markout
20	Atherton Street	Dig-Safe - Highway	Highway	10/5/2021	Dig Safe Markout
20	Atherton Street	Dig-Safe - Wastewater	Wastewater	10/5/2021	Dig Safe Markout
20	Atherton Street	Dig-Safe - Water	Water	10/5/2021	Dig Safe Markout
1	Barnum Road	Pot Hole	Highway	10/5/2021	The Woman at Eva's barber shop called stating that across from Wendy's there is a very large pot hole and another pot hole is right next to that one. She claims that a couple of customers bottomed out when they hit the pot hole.
150	Woodland Way	Dig-Safe - Highway	Highway	10/6/2021	Dig Safe Markout
150	Woodland Way	Dig-Safe - Wastewater	Wastewater	10/6/2021	Dig Safe Markout
150	Woodland Way	Dig-Safe - Water	Water	10/6/2021	Dig Safe Markout
	Winthrop Avenue	Pot Hole	Highway	10/6/2021	resident would like pot holes on Winthrop patched
60	Central Avenue	Dig-Safe - Highway	Highway	10/6/2021	Dig Safe Markout
60	Central Avenue	Dig-Safe - Wastewater	Wastewater	10/6/2021	Dig Safe Markout
60	Central Avenue	Dig-Safe - Water	Water	10/6/2021	Dig Safe Markout
0	Barnum Road	Bag Filter	Water	10/6/2021	
0	Barnum Road	Instrumentation Calibration	Water	10/6/2021	
0	Barnum Road	Instrumentation Calibration	Water	10/6/2021	
0	Barnum Road	Pump Maintenance-Water	Water	10/6/2021	
0	Barnum Road	Inspection - Water	Water	10/6/2021	
0	Barnum Road	Flushing	Water	10/6/2021	
0	Barnum Road	Water Service Work	Water	10/6/2021	
	Snake Hill Road	Dig-Safe - Highway	Highway	10/7/2021	Dig Safe Markout
	Snake Hill Road	Dig-Safe - Wastewater	Wastewater	10/7/2021	Dig Safe Markout
	Snake Hill Road	Dig-Safe - Water	Water	10/7/2021	Dig Safe Markout
	East Main Street	Dig-Safe - Highway	Highway	10/8/2021	Dig Safe Markout
	East Main Street	Dig-Safe - Wastewater	Wastewater	10/8/2021	Dig Safe Markout
	East Main Street	Dig-Safe - Water	Water	10/8/2021	Dig Safe Markout

45	Washington Street	Dig-Safe - Highway	Highway	10/8/2021	Dig Safe Markout
45	Washington Street	Dig-Safe - Wastewater	Wastewater	10/8/2021	Dig Safe Markout
45	Washington Street	Dig-Safe - Water	Water	10/8/2021	Dig Safe Markout
11	Berkshire Blvd	Dig-Safe - Highway	Highway	10/12/2021	Dig Safe Markout
11	Berkshire Blvd	Dig-Safe - Wastewater	Wastewater	10/12/2021	Dig Safe Markout
11	Berkshire Blvd	Dig-Safe - Water	Water	10/12/2021	Dig Safe Markout
5	Mountain Laurel Road	Dig-Safe - Highway	Highway	10/12/2021	Dig Safe Markout
5	Mountain Laurel Road	Dig-Safe - Wastewater	Wastewater	10/12/2021	Dig Safe Markout
5	Mountain Laurel Road	Dig-Safe - Water	Water	10/12/2021	Dig Safe Markout
36	Pleasant Street	Dig-Safe - Highway	Highway	10/12/2021	Dig Safe Markout
36	Pleasant Street	Dig-Safe - Wastewater	Wastewater	10/12/2021	Dig Safe Markout
36	Pleasant Street	Dig-Safe - Water	Water	10/12/2021	Dig Safe Markout
186	Woodland Way	Dig-Safe - Highway	Highway	10/12/2021	Dig Safe Markout
186	Woodland Way	Dig-Safe - Wastewater	Wastewater	10/12/2021	Dig Safe Markout
186	Woodland Way	Dig-Safe - Water	Water	10/12/2021	Dig Safe Markout
162	Washington St	Dig-Safe - Highway	Highway	10/12/2021	Dig Safe Markout
162	Washington St	Dig-Safe - Wastewater	Wastewater	10/12/2021	Dig Safe Markout
162	Washington St	Dig-Safe - Water	Water	10/12/2021	Dig Safe Markout
110	Oak Ridge Drive	Dig-Safe - Highway	Highway	10/12/2021	Dig Safe Markout
110	Oak Ridge Drive	Dig-Safe - Wastewater	Wastewater	10/12/2021	Dig Safe Markout
110	Oak Ridge Drive	Dig-Safe - Water	Water	10/12/2021	Dig Safe Markout
30	Highland Avenue	Dig-Safe - Highway	Highway	10/13/2021	Dig Safe Markout
30	Highland Avenue	Dig-Safe - Wastewater	Wastewater	10/13/2021	Dig Safe Markout
18	Park Street	Dig-Safe - Highway	Highway	10/13/2021	Dig Safe Markout
18	Park Street	Dig-Safe - Wastewater	Wastewater	10/13/2021	Dig Safe Markout
	E Main/ Harvard Road	Dig-Safe - Highway	Highway	10/13/2021	Dig Safe Markout
	E Main/ Harvard Road	Dig-Safe - Wastewater	Wastewater	10/13/2021	Dig Safe Markout
17	Mountain Laurel Road	Dig-Safe - Highway	Highway	10/13/2021	Dig Safe Markout
17	Mountain Laurel Road	Dig-Safe - Wastewater	Wastewater	10/13/2021	Dig Safe Markout
17	Mountain Laurel Road	Dig-Safe - Water	Water	10/13/2021	Dig Safe Markout
104	Pleasant Street	Catch Basin Inspection	Highway	10/13/2021	Between 104 & 106 Pleasant St. the storm drain seems to be clogged. A resident said the past two times that it rained heavy it wasn't draining and the others were.
24A	Harvard Road	Dig-Safe - Highway	Highway	10/14/2021	Dig Safe Markout
24	A Harvard Road	Dig-Safe - Wastewater	Wastewater	10/14/2021	Dig Safe Markout
24A	Harvard Road	Dig-Safe - Water	Water	10/14/2021	Dig Safe Markout
	Copeland Dr	Dig-Safe - Highway	Highway	10/14/2021	Dig Safe Markout
	Copeland Dr	Dig-Safe - Wastewater	Wastewater	10/14/2021	Dig Safe Markout
	Copeland Dr	Dig-Safe - Water	Water	10/14/2021	Dig Safe Markout
34	Markham Circle	Dig-Safe - Highway	Highway	10/15/2021	Dig Safe Markout
34	Markham Circle	Dig-Safe - Wastewater	Wastewater	10/15/2021	Dig Safe Markout
34	Markham Circle	Dig-Safe - Water	Water	10/15/2021	Dig Safe Markout
8	McDowell Street	Dig-Safe - Highway	Highway	10/15/2021	Dig Safe Markout
8	McDowell Street	Dig-Safe - Wastewater	Wastewater	10/15/2021	Dig Safe Markout
8	McDowell Street	Dig-Safe - Water	Water	10/15/2021	Dig Safe Markout
	Berkshire Blvd	Dig-Safe - Highway	Highway	10/15/2021	Dig Safe Markout
	Berkshire Blvd	Dig-Safe - Wastewater	Wastewater	10/15/2021	Dig Safe Markout
	Berkshire Blvd	Dig-Safe - Water	Water	10/15/2021	Dig Safe Markout
1	Nemco Way	Dig-Safe - Highway	Highway	10/18/2021	Dig Safe Markout
1	Nemco Way	Dig-Safe - Wastewater	Wastewater	10/18/2021	Dig Safe Markout

1	Nemco Way	Dig-Safe - Water	Water	10/18/2021	Dig Safe Markout
20	- 22 Atherton Street	Dig-Safe - Highway	Highway	10/18/2021	Dig Safe Markout
20-22	Atherton Street	Dig-Safe - Wastewater	Wastewater	10/18/2021	Dig Safe Markout
20-22	Atherton Street	Dig-Safe - Water	Water	10/18/2021	Dig Safe Markout
	Jamesbrook Way	Pot Hole	Highway	10/18/2021	Resident called stating that there is a pot hole right before the bridge. He claimed that after it was patched last year it didn't last.
33	Mulberry Circle	Dig-Safe - Highway	Highway	10/18/2021	Dig Safe Markout
33	Mulberry Circle	Dig-Safe - Wastewater	Wastewater	10/18/2021	Dig Safe Markout
33	Mulberry Circle	Dig-Safe - Water	Water	10/18/2021	Dig Safe Markout
1	Nemco Way	Dig-Safe - Highway	Highway	10/18/2021	Dig Safe Markout
1	Nemco Way	Dig-Safe - Wastewater	Wastewater	10/18/2021	Dig Safe Markout
1	Nemco Way	Dig-Safe - Water	Water	10/18/2021	Dig Safe Markout
25	Copeland Drive	Dig-Safe - Highway	Highway	10/18/2021	Dig Safe Markout
25	Copeland Drive	Dig-Safe - Wastewater	Wastewater	10/18/2021	Dig Safe Markout
25	Copeland Drive	Dig-Safe - Water	Water	10/18/2021	Dig Safe Markout
4	Gardner Lane	Dig-Safe - Highway	Highway	10/19/2021	Dig Safe Markout
4	Gardner Lane	Dig-Safe - Wastewater	Wastewater	10/19/2021	Dig Safe Markout
4	Gardner Lane	Dig-Safe - Water	Water	10/19/2021	Dig Safe Markout
	Willows Condo Complex	Dig-Safe - Highway	Highway	10/19/2021	Dig Safe Markout
41	Longview Circle	Dig-Safe - Wastewater	Wastewater	10/19/2021	Dig Safe Markout
41	Longview Circle	Dig-Safe - Water	Water	10/19/2021	Dig Safe Markout
	Groton Street	Dig-Safe - Wastewater	Wastewater	10/20/2021	Dig Safe Markout
	Groton Street	Dig-Safe - Water	Water	10/20/2021	Dig Safe Markout
14	A Turtle Hill Road	Dig-Safe - Highway	Highway	10/21/2021	Dig Safe Markout
14	A Turtle Hill Road	Dig-Safe - Wastewater	Wastewater	10/21/2021	Dig Safe Markout
14A	Turtle Hill Road	Dig-Safe - Water	Water	10/21/2021	Dig Safe Markout
12B	Madigan Lane	Dig-Safe - Highway	Highway	10/21/2021	Dig Safe Markout
12B	Madigan Lane	Dig-Safe - Wastewater	Wastewater	10/21/2021	Dig Safe Markout
12B	Madigan Lane	Dig-Safe - Water	Water	10/21/2021	Dig Safe Markout
3	Nemco Way	Dig-Safe - Highway	Highway	10/21/2021	Dig Safe Markout
3	Nemco Way	Dig-Safe - Wastewater	Wastewater	10/21/2021	Dig Safe Markout
3	Nemco Way	Dig-Safe - Water	Water	10/21/2021	Dig Safe Markout
24	Bligh Street	Dig-Safe - Highway	Highway	10/25/2021	Dig Safe Markout
24	Bligh Street	Dig-Safe - Wastewater	Wastewater	10/25/2021	Dig Safe Markout
24	Bligh Street	Dig-Safe - Water	Water	10/25/2021	Dig Safe Markout
88	East Main Street	Dig-Safe - Highway	Highway	10/25/2021	Dig Safe Markout
88	East Main Street	Dig-Safe - Wastewater	Wastewater	10/25/2021	Dig Safe Markout
88	East Main Street	Dig-Safe - Water	Water	10/25/2021	Dig Safe Markout
15	Westford Road	Dig-Safe - Highway	Highway	10/25/2021	Dig Safe Markout
15	Westford Road	Dig-Safe - Wastewater	Wastewater	10/25/2021	Dig Safe Markout
15	Westford Road	Dig-Safe - Water	Water	10/25/2021	Dig Safe Markout
61	Washington Street	Dig-Safe - Highway	Highway	10/25/2021	Dig Safe Markout
61	Washington Street	Dig-Safe - Wastewater	Wastewater	10/25/2021	Dig Safe Markout
61	Washington Street	Dig-Safe - Water	Water	10/25/2021	Dig Safe Markout
54-56	Littleton Road	Dig-Safe - Highway	Highway	10/25/2021	Dig Safe Markout
54	-56 Littleton Road	Dig-Safe - Wastewater	Wastewater	10/25/2021	Dig Safe Markout
54-56	Littleton Road	Dig-Safe - Water	Water	10/25/2021	Dig Safe Markout

128	Washington Street	Dig-Safe - Highway	Highway	10/26/2021	Dig Safe Markout
128	Washington Street	Dig-Safe - Wastewater	Wastewater	10/26/2021	Dig Safe Markout
128	Washington Street	Dig-Safe - Water	Water	10/26/2021	Dig Safe Markout
50	Snake Hill Road	Complaint/Investigation - Wastewater	Wastewater	10/27/2021	owner compliant of sewer smell in basement
70	Park Street	Jetting/Cleaning	Wastewater	10/27/2021	jetted park st on 20 october 2021
25	Groton School Road	Jetting/Cleaning	Wastewater	10/27/2021	jetted groton school rd on 20 oct 2021
13	Sculley Road	Jetting/Cleaning	Wastewater	10/27/2021	jetted scully rd on 20 oct 2021
1	Bennetts Crossing	Jetting/Cleaning	Wastewater	10/27/2021	jetted bennetts crossin on oct 20 2021
54	Old Farm Way	Jetting/Cleaning	Wastewater	10/27/2021	jetted old farm way on 20 oct 2021
2	Sandy Pond Road	Repair Manhole	Wastewater	10/27/2021	replace manhole structure in front of McDonalds
1	Sculley Road	Dig-Safe - Highway	Highway	10/27/2021	Dig Safe Markout
1	Sculley Road	Dig-Safe - Wastewater	Wastewater	10/27/2021	Dig Safe Markout
1	Sculley Road	Dig-Safe - Water	Water	10/27/2021	Dig Safe Markout
18	Westford Road	Dig-Safe - Highway	Highway	10/28/2021	Dig Safe Markout
18	Westford Road	Dig-Safe - Wastewater	Wastewater	10/28/2021	Dig Safe Markout
18	Westford Road	Dig-Safe - Water	Water	10/28/2021	Dig Safe Markout
128	- 142 Washington Street	Dig-Safe - Highway	Highway	10/28/2021	Dig Safe Markout
128	Washington Street	Dig-Safe - Wastewater	Wastewater	10/28/2021	Dig Safe Markout
128	Washington Street	Dig-Safe - Water	Water	10/28/2021	Dig Safe Markout
114	Washington St	Dig-Safe - Wastewater	Wastewater	10/28/2021	Dig Safe Markout
114	Washington St	Dig-Safe - Water	Water	10/28/2021	Dig Safe Markout
1	Pearl Street	Dig-Safe - Highway	Highway	10/29/2021	Dig Safe Markout
1	Pearl Street	Dig-Safe - Wastewater	Wastewater	10/29/2021	Dig Safe Markout
1	Pearl Street	Dig-Safe - Water	Water	10/29/2021	Dig Safe Markout
65	Littleton Road	Dig-Safe - Highway	Highway	10/29/2021	Dig Safe Markout
65	Littleton Road	Dig-Safe - Wastewater	Wastewater	10/29/2021	Dig Safe Markout
65	Littleton Road	Dig-Safe - Water	Water	10/29/2021	Dig Safe Markout