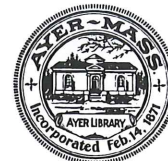


Town of Ayer

Treasurer/Tax Collectors Office



1 Main Street – Ayer, Massachusetts - 01432
Barbara Tierney, Treasurer/Tax Collector
Christina Roberts, Assistant Tax Collector

Tel: (978) 772-8220 ext. 152
Fax: (978) 772-3017

Memorandum

Date: January 20, 2022

To: Robert Pontbriand, Town Manager

From: Barbara Tierney, Treasurer/Tax Collector

Subject: Monthly Report – December

Below is a bullet listing of activities for the Treasurer/Tax Collectors office.

- February and May 2022 Real Estate and Personal Property bills mailed December 28, 2021
- Completed the cash reconciliation for November 2021
- Submitted initial FY2023 budget
- Second review of delinquent Real Estate Taxes and a timeline for the next Tax Taking has been put in place
- Worked on organizing documents and storage prior to the spring busy season
- Normal collections continue

Sincerely,

Barbara M Tierney, CMMT, CMMC
Treasurer/Tax Collector