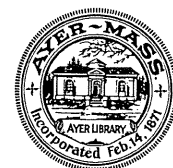


# Town of Ayer

## Benefits and Payroll Department



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## Memorandum

**Date:** March 21, 2022

**To:** Town Manager Robert Pontbriand

**From:** Kevin A. Johnston *KAS*

**Subject:** Monthly Report – February 2022

The February 2022 monthly report for the Benefits and Payroll Office includes the following:

Harpers Payroll – Affordable Care Act (ACA) Forms 1095-C were delivered to employees.

Minuteman Nashoba Health Group – Plans began for an in-person open enrollment health fair in May 2022. Blue Cross of Massachusetts will be replacing Fallon Health for the new plan year effective July 1, 2022; Blue Cross is in the process of preparing plan specific documents that will be provided in March. Information about the Blue Cross of Massachusetts health benefits options will be provided to employees when all information is available.

COVID-19 Massachusetts Emergency Paid Sick Leave (MEPSL) – Reimbursement requests from the MEPSL through January 2022 were submitted for processing.

Personnel Administration – Provisions were established to track payroll and benefits expenses specific to the SAFER federal grant program for the four Firefighter/Paramedics hired in February.

Fiscal Year 2023 – Work began on establishing FY 2023 pay rates for employees in collective bargaining units.