

Date: March 18, 2022  
To: Robert Pontbriand – Town Manager  
From: Susan Copeland – Town Clerk  
RE: Department Head Monthly Report February 2022

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Dog Tag applications continue to slowly come into the office for 2022. Applications are available on the website, payments can be made online, or residents are welcome to come into the office during regular business hours.

The deadline for dog tags is March 31<sup>st</sup>, 2022.

Nomination papers are available for the Annual Town Election on May 10, 2022. Final day to request nomination papers is Friday, March 18<sup>th</sup> and final day to submit is Tuesday, March 22<sup>nd</sup> at 5:00pm.

The Annual Town Election will also have a ballot question regarding the Cemetery Commission.

Ayer Town Meeting voted at the October 2021 Fall Town Meeting to authorize the creation of an appointed Cemetery Commission subject to approval by the voters at the next Annual Town Election.

The ballot question will read:

Shall the Town vote to have its Select Board appoint a three-member Cemetery Commission?

The Annual Census is still delayed while the Secretary of State's office continues to work on the Reprecincting process for the Town of Ayer. We hope to have this completed at the end of March and the Annual Census can be mailed by April 1<sup>st</sup>.