

Town of Ayer

Treasurer/Tax Collectors Office



1 Main Street – Ayer, Massachusetts – 01432
Barbara Tierney, CMMT, CMMC Treasurer/Tax Collector
Christina Roberts, Asst. Treasurer/Tax Collector
Michelle Bishara, Finance Assistant

Tel: (978) 772-8220 EXT 152
Fax: (978) 772-3017

Date: October 20, 2022

To: Robert Pontbriand, Town Manager

From: Barbara Tierney, Treasurer/Tax Collector

Re: Report of activities during September 2022

November 1, 2022, Real Estate and Personal Property taxes are prepared and ready to post to accept payments. Payments are accepted by mail, drop box or online.

The Tax Taking will take place on Friday October 21, 2022.

The Tax Collectors office is changing to a new Lockbox facility. The new scanners are set up and working. The current lockbox PO Box will remain available for approximately 1 year. This will allow residents ample time to update the address if they use their banks bill pay option. We will be sending out individual notices over the next 6 months notifying them to make this address change.

September is traditionally a quiet month for our office. We are using our time to prepare for the annual audit, train, cross-train and organize the office.

I reconciled cash for the month of July and August. Receivables are reconciled and the year end process is under way.

Thank You