

# Town of Ayer

## Treasurer/Tax Collectors Office



1 Main Street – Ayer, Massachusetts – 01432  
**Barbara Tierney, CMMT, CMMC Treasurer/Tax Collector**  
**Christina Roberts, Asst. Treasurer/Tax Collector**  
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Date: November 20, 2022

To: Robert Pontbriand, Town Manager

From: Barbara Tierney, Treasurer/Tax Collector

Re: Report of activities during October and November

November 1, 2022, Real Estate and Personal Property taxes are being collected. This is the second quarter for fiscal year 2022.

The Tax Taking took place on October 21, 2022. The computer process has been completed. It is extensive with some steps being done twice. It is my recommendation that the town re-integrate the tax collection and tax title software.

The Tax Collectors office changed to a new Lockbox facility. The new scanners are set up and working. The current lockbox PO Box will remain available for approximately 1 year. This will allow residents ample time to update the address if they use their banks bill pay option. We will be sending out individual notices over the next 6 months notifying them to make this address change. We will also add it to the email reminders and bulletin boards.

October is the beginning of our busier time of year. November collections begin along with additional motor vehicle excise commitments. It is also when the annual audit is in process, and budget season starts to rev up.

Thank You