

Town of Ayer

Treasurer/Tax Collectors Office



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Barbara Tierney, CMMT, CMMC Treasurer/Tax Collector
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Date: December 20, 2022

To: Robert Pontbriand, Town Manager

From: Barbara Tierney, Finance Manager -Treasurer/Tax Collector

Re: Report of activities during November

November 1, 2022, Real Estate and Personal Property taxes are being collected. This is the second quarter for fiscal year 2022.

The Tax Taking took place on October 21, 2022. The computer process has been completed. It is extensive with some steps being done twice. It is my recommendation that the town re-integrate the tax collection and tax title software.

Motor Vehicle excise commitment 6 was mailed out and commitments 3, 4 and 5 sent to next steps.

The Tax Collectors office changed to a new Lockbox facility. The new scanners are set up and working. The current lockbox PO Box will remain available for approximately 1 year. This will allow residents ample time to update the address if they use their banks bill pay option. We will be sending out individual notices over the next 6 months notifying them to make this address change. We will also add it to the email reminders and bulletin boards.

As of November 21st, I have taken on the role of Finance Manager. I am grateful for the opportunity and look forward to continuing my career with the Town of Ayer.

Thank You