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MONTHLY REPORT

December 2022

Below is a summary of the Ayer DPW's operations for the month of December. The Ayer DPW provides critical essential services to the Town of Ayer including water supply, wastewater collection and treatment, road safety, solid waste disposal, vehicle and equipment repairs and business operations.

Below is a summary of our monthly work project status and a summary of monthly work orders completed.

Engineering and Administration

- Working on 25% Main Street Transportation Improvement Project Design.
- West Main Street (MassWorks Grant) construction continues.
- Subdivision inspections – Woodland Way, Curley Circle, Panther Place, and Littleton Rd.
- Coordinating construction of East Main Street Upgrade (MassDOT), punch list
- Construction management for Spectacle Pond Wellfield PFAS Treatment Plant. PFAS Treatment became operational in July 2022.
- Continue WWTP Phase 3 Upgrade (biosolids dewatering and waste pump upgrades)
- Implementing plan to operate Woodlawn Cemetery, general maintenance performed, building Cemetery Management Software. Commission met on November 28th.
- Continue water meter upgrades
- Processed and approved Road Opening Permits, Trench Permits and Water & Sewer Connection Permits.
- Continued Stormwater Asset Management Grant implementation – report completed, preparing presentation for future SB meeting
- Continue implementing SmartGov permitting software build
- Zoning Board Reviews: 65 Fitchburg Road
- Continued assisting with Kiddie Junction Playground Replacement, construction for Phase 1 demo
- Continue selling transfer station stickers for CY2023
- Rate Review Committee meets, receives update on water/sewer fee model
- Assisting Conservation Commission with public access to Flannagan Pond project
- Continue Main and Central Ave Pump Station Valve Replacements
- Continue Main St lights project – materials ETA early 2023
- Continue assisting Senior Center location work group
- Continue planning activities to demo old dog pound
- Construction of Spectacle Pond Transmission Main Replacement – construction completed in December
- Assist PACE and Silent Springs with water modeling and historic information for the public health study
- Replacement of AIX media at Grove Pond WTP – construction completed in December
- Select Board – signed change order for Westford Road Water and Sewer, Received update on West Main and Shirley Street BRIs

- Conducted a steering group meeting on December 14th with applicable departments, bridge consultant, and MassDOT present to discuss how to move forward with Shirley Street and West Main BRIs
- Tom Bozek moved from Highway Utility Person to Wastewater Attendant
- Ongoing capital budget and submitted operating budget for FY2024
- Assisted with Holiday Stroll lighting

Monthly Work Order Summary

| Address | | Work Type | Date Flagged | Description |
|---------|--|---------------------------|------------------------|--|
| 210D | West Main Street | Digsafe | 12/29/2022 12:33:16 PM | 202252041111 Emergency gas repair |
| | Nat'l Grid Row headed toward Westford Rd | Digsafe | 12/29/2022 11:33:39 AM | 20225203655 (20224706309)working along the National Grid Row headed East toward Westford Rd on access road and access pad construction-start date 1/4/23 |
| 17 | Hibiscus Lane | Roadway Ice Operations | 12/28/2022 8:56:15 AM | Steve had to go salt some runoff area's |
| 55 | Fox Run Drive | Roadway Ice Operations | 12/28/2022 8:54:43 AM | Bruce had to go salt some run off ground water areas |
| 3 | Main Street | Main St Trash | 12/28/2022 8:50:43 AM | The guys did Main St trash |
| 101 | Park Street | Roadway Ice Operations | 12/28/2022 8:49:54 AM | Sat- 12/24/2022 Doug was in salting a few different areas around town that need it |
| 25 | Brook Street | Roadway Ice Operations | 12/28/2022 8:47:08 AM | Friday 12/23/2022 the crew was in salting the whole town |
| 55 | Littleton Road | Digsafe | 12/27/2022 3:13:49 PM | 20225107900 - Emergency Dig Safe from Sunday 12/25/22 Pole Replacement. Extent of Work: Hill Trucking Parking Lot back corner. Caller: Derek Aldreman 276-235-1642 |
| 1 | Norwood Avenue | Digsafe | 12/27/2022 1:37:58 PM | 20225201434 - Install footings for deck & steps. Working back of house. Caller: Dan Lenox 508-962-6771 978-502- 5885 DP Lenox Landscaping Start date: 12/30/22 |
| 99 | Fitchburg Road | Digsafe | 12/27/2022 1:08:47 PM | 20225201009 - Install footings/Pads for propane tanks (2) Working at 99 Fitchburg AV/Location is KTR European Motorsports/property only touches Groton Shirley Rd. Work detention pond to right of railroad tracks, 60 ft & 200 ft back from road. Caller: Paul Pandelena 603-231-3446 603- 553-9553 Inter City Construction Start date: 12/30/2022 |
| 30 | Atherton Street | Digsafe | 12/27/2022 9:06:52 AM | 20225106828 - Fence replacement. Working left side of the yard. Caller: John Levesque 978-348-1015 978- 580-6684 Built Well Fence Co. Start date: 12/29/22 |
| 187 | Old Farm Way | Roadway Ice Operations | 12/27/2022 8:59:08 AM | icing situation (possibly from poor drainage) in front of 187 Old Farm Way- resident says this is an ongoing situation in winter that sometimes impacts mail delivery-Leslie 315-484-6787 |
| 0 | Barnum Road | Misc Water Work Order | 12/26/2022 11:41:42 AM | |
| 34 | Markham Circle | Digsafe | 12/22/2022 9:29:53 AM | |

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| 34 | Markham Circle | Digsafe | 12/22/2022 9:29:24 AM | 20225104797 - Sewer repair. Working in front of property. Caller: Terry Oelmann 978-453-5684 978-866-0036 Milltown Plumbing Start date: 12/28/22 |
| 48 | Fletcher Street | Digsafe | 12/21/2022 3:28:52 PM | 20225103732 - Install detached garage . Working to the right of the house. Area is NOT premarked. Caller: Chris Meusel 617-331-3959 Homeowner Start date: 12/27/22 |
| 25 | Brook Street | Equipment Preparation | 12/21/2022 8:37:03 AM | Rob and Wally repaired some lights on new sander that broke. |
| 25 | Brook Street | Routine Maintenance Work | 12/21/2022 8:35:48 AM | The guy's grease all of the sanders and loaders for the next snow storm |
| 10 | Wagon Road | Filter Maintenance | 12/20/2022 3:16:45 PM | |
| 99 | Barnum Road | Chemical Adjustments | 12/20/2022 3:16:10 PM | |
| 99 | Barnum Road | Water Service Work | 12/20/2022 3:15:23 PM | |
| 0 | Spec Pond WTP | Pipe Replacement - Water | 12/20/2022 3:13:41 PM | |
| 35 | Nemco Way | Misc Street Maintenance | 12/20/2022 11:01:28 AM | The guys went down to Wagon Rd and filled in the potholes on the dirt road with milling fill. |
| 172 | West Main Street | Pot Hole | 12/20/2022 11:01:10 AM | at driveway Corey 774-230-0165 |
| 25 | Brook Street | Building Maintenance Highway | 12/20/2022 10:58:56 AM | Wally is replacing outside light on the Main Garage Building that burned out |
| 21 | Main Street | Main St Trash | 12/20/2022 10:57:10 AM | The guys did the Main St trash |
| 25 | Brook Street | Equipment Preparation | 12/20/2022 10:56:22 AM | The guys are washing and cleaning sanders from Sat salting event. |
| 25 | Brook Street | Roadway Ice Operations | 12/20/2022 10:55:07 AM | We were in early Sat morning to 17th salting all of the town roads we got around an inch and half of snow. |
| 14 | Vernon Street | Digsafe | 12/16/2022 3:17:14 PM | 20225007748 - Jackhammer front steps, landscaping work entire property. Area is NOT premarked. Caller: James Pinard 978-877-7568 Start date: 12/21/22 |
| 43 | Highland Avenue | Digsafe | 12/16/2022 2:09:00 PM | 20225007590 - Installing foundation, power & water lines for detached garage. Working back yard of property. Area is NOT premarked. Caller: Scott Simmons 978-621-6374 Start date: 12/21/22 |

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| 65 | Westford Road | Digsafe | 12/16/2022 12:47:26 PM | 20225007165 Previous 20224611032 11/18/22 Access Road & access pad construction. Working between Westford Rd & Sandy Pond substation to str 1A. Caller: Mitch Waldron 413-834-0076 Bluroc LLC Start date: 12/21/22 |
| 15 | Raddison Rd | Digsafe | 12/16/2022 12:44:11 PM | 20225007163 Previous 20224611029 11/18/22 Access road and access pad construction along the Eversource row K137-L138 line. Caller: Mitch Waldron 413-834-0076 Start date: 12/21/22 |
| 65 | Westford Road | Digsafe | 12/16/2022 8:22:29 AM | 20225006676 Previous 20224701396 11/21/22 Install foundations, manholes & duct lines. Working to expand the substation. Area is Premarked. Caller: Christopher Grenier 401-626-0323 or 774-823-5681 Nat'l Grid Electric Start date: 12/21/22 |
| | Park Street | Digsafe | 12/16/2022 8:08:13 AM | 20225006333 Previous 20224700723 11/21/22 Pole installation. Working right side of property. Just south of Bishop road, enter the overhead transmission line row off the eastern side of the road. Please locate structures # 13,12,11,10,9 & 8. Area is Premarked. Caller: Nick Langling 845-246-9193 845- 750-7982 Riggs Distler & Co. Start date: 12/20/22 |
| 37 | Sandy Pond Road | Digsafe | 12/15/2022 12:57:06 PM | 20225006045 - Extend Water & Sewer service. Extent of work: Rear of property. Caller: Roger Kannaird 978-772-0258 978- 502-8557 Start date: 12/20/22 |
| 25 | Brook Street | Equipment Preparation | 12/15/2022 8:39:05 AM | Had the guy's hang small truck plows just in case we have to cleanup snow from upcoming snow event Friday into Sat |

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| | West Main Street | Digsafe | 12/15/2022 8:20:25 AM | 20225005067 Previous 20224700135 11/21/22 Working on W Main St starting at Harvard town line & continuing East on W Main ending approximately 160 feet past the intersection of Sculley Road installing water lines, sewer lines & drainage, Extent of work: curbing & sidewalks//wkg in road & up 50 ft. off rd on both sides of road. Caller: Melissa Patricks 978-263-1185 or 978-310-9141 melissa@onyxcorporation.net Start date: 12/20/22 |
| 25 | Brook Street | Roadway Ice Operations | 12/14/2022 2:18:30 PM | Bruce pushed up the forth load of salt ordered so we are set for the next winter storm. |
| 25 | Brook Street | Repair Work | 12/14/2022 2:16:30 PM | Rob replaced to DEP heater on the new 6 wheeler that went bad. |
| 26 | East Main Street | Building Maintenance Highway | 12/14/2022 2:14:40 PM | The guy's delivered ice melt to library for winter season |
| | Groton Road Eversouce/ Nat'l Grid Right of Way | Digsafe | 12/14/2022 11:56:52 AM | 20225004180 Previous 20224600842 11/14/22 Access Rd & Access Pad construction. Working along Nat'l Grid/Eversource Right of Way. Area is premarked Caller: Mitch Waldron 413-834-0076 Start date: 12/19/22 |
| | Groton School Road Eversource/Nat'l Grid ROW | Digsafe | 12/14/2022 11:40:45 AM | 20225004177 Previous 20224600830 11/14/22 Access Rd & Access Pad construction. Working along Nat'l Grid/Eversource Right of Way on both sides of the road. Area is premarked Caller: Mitch Waldron 413-834-0076 Start date: 12/19/22 |
| | Groton Shirley Road Eversource/Nat'l Grid ROW | Digsafe | 12/14/2022 11:17:46 AM | 20225004176 20224600805 11/14/22 Access Rd & Access Pad construction. Working along Nat'l Grid/Eversource Right of Way. Area is premarked Caller: Mitch Waldron 413-834-0076 Start date: 12/19/22 |
| | Groton Shirley Road Eversource/Nat'l Grid ROW West | Digsafe | 12/14/2022 11:01:51 AM | 20225004173 Previous 20224600664 11/14/22 Access Rd & Access Pad construction. Working along Nat'l Grid/Eversource Right of Way. Area is premarked Caller: Mitch Waldron 413-834-0076 Start date: 12/14/22 |
| 4 | Easy Street | Digsafe | 12/14/2022 7:39:52 AM | 20225003446 - Ground rod installation for solar. Working within 10 feet of electrical meter. Area is NOT premarked. Caller: Michael Deveau 385-352-5237 Sunrun Installation Serv. Start date: 12/16/22 |

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| 64 | East Main Street | Main St Trash | 12/13/2022 2:07:26 PM | The guys did town trash |
| 25 | Brook Street | Equipment Preparation | 12/13/2022 2:06:30 PM | The guys cleaned and washed sander from salting the other night. |
| 25 | Brook Street | Snow Plowing | 12/13/2022 2:04:34 PM | The crew was in Sunday into Monday salting all Town roads do to a light snow event. |
| 91 | Littleton Road | Misc Stormwater Work Order | 12/13/2022 2:01:42 PM | The guys opened up the beaver dam behind Blue Northern old store the Shaker Pond was getting backed up per order of Concom |
| | East Main Street | Digsafe | 12/13/2022 1:48:05 PM | 20225003045 - Guardrail installation. Working on shoulder of E Main, just past 64 E Main St. Area is premarked. Caller: Hector Cabrera 401-258-1023 Cosco Inc. Start date: 12/16/22 |
| 32 | Atherton Street | Digsafe | 12/13/2022 11:39:35 AM | 20225002800 - Remove, replace & install fence. Working left property line & rear property line. Area is premarked. Caller: James Alba 978-490-7329 Busy Beavers Start date: 12/16/22 |
| 32 | Columbia Street | Pot Hole | 12/13/2022 8:51:59 AM | pot hole is on the Williams Street side of the property at driveway frazerb666@gmail.com Brian Frazer 978-846-7643 |
| 210 | West Main Street | Digsafe | 12/13/2022 8:06:58 AM | 20225002207 - Pole replacement, replacing pole #46. Working side of road. Caller: Matthew MacDonald 978-840-3828 Nat'l Grid Start date: 12/16/22 |
| 1 | Easy Street | Digsafe | 12/12/2022 12:15:27 PM | 20225000975 electric service install within 10 feet of the electric meter-start date 12/15/22-Sunrun Installation Services |
| | corner of Willow Rd at Littleton Rd | Digsafe | 12/12/2022 11:47:21 AM | 20225000969 perc and soil testing for septic system in parking lot across from gas station-start date 12/15/22 RM Ratta Corp |
| 99 | Fitchburg Road | Digsafe | 12/12/2022 11:06:17 AM | 20225000351 - Set new utility pole. Working just inside the property line of lot 6 off Groton Shirley Rd. Property is 3 lots - 5, 6, & 7. Caller: John Gilbride 978-256-5571 978-375--4238 Gilbride Electric Inc. Start date: 12/15/22 |
| 9 | Depot Square | Building Maintenance Highway | 12/9/2022 1:30:10 PM | The guys delivered new glass panel to depot sq |
| 31 | Main Street | Main St Trash | 12/9/2022 1:28:13 PM | The guys did Main St and Town trash today. |
| 25 | Brook Street | Building Maintenance Highway | 12/8/2022 9:53:28 AM | Tom is doing a deep clean of the bathrooms and floors. |

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| 25 | Brook Street | Repair Work | 12/8/2022 9:51:52 AM | Bruce and Steve are repairing the MB snowplow |
| 25 | Brook Street | Routine Maintenance Work | 12/8/2022 9:49:48 AM | Rob is doing the first oil change and service to the Water Dept new meter van. |
| 1 | C Longview Circle | Digsafe | 12/8/2022 8:52:21 AM | 20224906547 - Emergency Water line repair. Working from street to house. Caller: Lydia Fuly 978-868-8000 978-868-5060 Sidney Landscaping Services |
| 1 | Nemco Way | Digsafe | 12/8/2022 8:11:05 AM | 20224906230 Previous 20224600220 11/14/22 Install addition & back fill, drainage, new utilities, grading, paving/entire property. Caller: Melissa Patricks 978-263-1185 978-310-9141 Onyx Corp. Lazaro Paving doing paving Start date: 12/13/22 |
| 22 | Fitchburg Road | Digsafe | 12/8/2022 8:07:34 AM | 20224906332 Previous 20224505281 11/8/22 Replacement/Installs w/anchors. Working side of road/replacing P10,Installing P10-1 & P10-3, all with anchors. Area is premarked. Any questions call Connor Reynolds 774-312-0350. Caller: Matthew MacDonald 978-840-3828 Nat'l Grid. Start date: 12/13/22 |
| 99 | Barnum Road | Filter Maintenance | 12/7/2022 8:14:33 PM | |
| 99 | Barnum Road | Bact-T Sampling | 12/7/2022 8:12:05 PM | |
| 99 | Barnum Road | Filter Maintenance | 12/7/2022 8:07:50 PM | |
| 99 | Barnum Road | Filter Maintenance | 12/7/2022 8:06:59 PM | |
| 99 | Barnum Road | Chemical Adjustments | 12/7/2022 8:06:12 PM | |
| 99 | Barnum Road | Lab | 12/7/2022 8:04:20 PM | |
| 99 | Barnum Road | Bag Filter | 12/7/2022 8:02:39 PM | |
| 99 | Barnum Road | Bact-T Sampling | 12/7/2022 8:01:56 PM | |
| 99 | Barnum Road | Bact-T Sampling | 12/7/2022 8:01:16 PM | |
| 25 | Brook Street | Equipment Preparation | 12/7/2022 2:06:13 PM | Bruce and Steve are refitting sander rear spinner guards on h13 and h14 dump truck sanders. |
| 25 | Brook Street | Equipment Preparation | 12/7/2022 2:03:05 PM | Wally and Rob are repairing and replating A frame on CAT 928 2007 loader plow welding up plate and fitting new steel. |

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| 79 | Bligh St | Digsafe | 12/7/2022 8:37:45 AM | 20224904603 Previous 20224412373 11/4/22 Excavation/playground demolition. Working entire private property. Caller: Meghan Clifford 781-801-2295 978- 970-0500 Bright Horizons Environmental Inc Start date: 12/12/22 |
| 3-C | Longview Circle | Digsafe | 12/7/2022 8:29:42 AM | 20224904266 Previous 20224209597 10/19/22 Install drainage. Working left side of bldg. Caller: Duncan Brown 978-391-4854 978- 844-1311 Start date: 12/9/22 |
| 162 | Washington St | Digsafe | 12/7/2022 8:26:08 AM | 20224904256 - Install Guard rail. Extent of work: Approx. 200 ft. into property. Area is not premarked. Caller: Jennifer Labret 810-282-9138 810- 577-2413 Solar express of Massachusetts. Start date: 12/9/22 |
| 4 | Pearl St | Digsafe | 12/6/2022 10:34:07 AM | 20224903148 -Emergency Water repair & anchor replacement. Working front of property. Caller: Derek Maciel 860-576-5380 Asplundh Construction. |
| 25 | Brook Street | Routine Maintenance Work | 12/6/2022 8:09:08 AM | Rob is changing out and installing new hydro fittings on new CAT 938M loader. |
| 25 | Brook Street | Mowing | 12/6/2022 8:07:21 AM | The guys are winterizing mowers for winter storage. |
| 1 | Main Street | Misc Highway Work Order | 12/5/2022 10:51:14 AM | The guys picked up banner from Town Hall for storage |
| 108 | East Main Street | Pot Hole | 12/5/2022 10:28:39 AM | The guys patched a pothole on one-way back into town from rotary |
| 12 | Main Street | Main St Trash | 12/5/2022 10:26:57 AM | The guys did Main St trash this morning. |
| 0 | Barnum Road | Misc Water Work Order | 12/3/2022 9:12:02 AM | |
| 108 | East Main Street | Culvert/Swale Cleaning | 12/2/2022 11:50:29 AM | The guys went down and cleaned out culvert and pull 1 broad for now on East Main St for winter months. |
| 25 | Brook Street | Repair Work | 12/2/2022 9:16:40 AM | Wally and Rob are working on the 2007 928 CAT loader repairing climbing steps and coupler pistons. |
| 30 | Main Street | Town Hall/Library Trash | 12/2/2022 9:13:05 AM | The guys did town trash and dog park and cemetery trash |
| 25 | Brook Street | Equipment Preparation | 12/1/2022 2:56:31 PM | Wally repaired walk behind snowblower |
| 210 | Washington Street | Downed Tree Removal | 12/1/2022 2:53:07 PM | Wally moved down tree on Groton Rd up at Town Line by hospital with loader |
| 100 | Groton Shirley Road | Downed Tree Removal | 12/1/2022 2:51:14 PM | The guys cut and cleaned up downed tree on Groton Shirley Rd |

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| 14 | Old Sandy Pond Road | Repair Broken Sign | 12/1/2022 2:49:26 PM | The guys repaired a broken sign post on Old Sandy Pond Rd |
| 24 | East Main Street | Repair Broken Sign | 12/1/2022 2:48:03 PM | The guys fixed a bike lane sign on East Main Street |
| 53 | Groton Shirley Road | Downed Tree Removal | 12/1/2022 7:53:03 AM | Removed and cleaned up fallen small fallen tree from Groton Shirley Rd |
| 1 | Main Street | Misc Special Event | 12/1/2022 7:51:13 AM | The guys are dropping of trailer with chair in it for the Town Hall to use this weekend. |