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MONTHLY REPORT

November 2023

Below is a summary of the Ayer DPW's operations for the month of November. The Ayer DPW provides critical essential services to the Town of Ayer including water supply, wastewater collection and treatment, road safety, solid waste disposal, vehicle and equipment repairs and business operations.

Below is a summary of our monthly work project status and a summary of monthly work orders completed.

Engineering and Administration

- Continue evaluation of Stormwater Utility with Tighe and Bond, Advisory Workgroup Meeting on November 15
- Working on 25% Main Street Transportation Improvement Project Design
- Subdivision inspections – Panther Place, and Shaker Pond Rd
- Continue WWTP Phase 3 Upgrade (biosolids dewatering and waste pump upgrades). Project is substantially complete, awaiting long lead time parts to finalize project.
- Implementing plan to operate Woodlawn Cemetery, general maintenance and burials performed, building Cemetery Management Software. Commission met on November 27th, one burial in November
- Continue water meter upgrades
- Processed and approved Road Opening Permits, Trench Permits and Water & Sewer Connection Permits.
- Continued Stormwater Asset Management Grant implementation
- Continue implementing SmartGov permitting software
- Planning and Zoning Reviews, attend PB meetings: 201-205 West Main Street, Stratton Hill, 42 Park St
- Continued assisting with Kiddie Junction Playground Replacement, award and sign contract
- Assisting Conservation Commission with public access to Flannagan Pond project
- Complete Main St lights project – flag/banner arms received in December and installed
- Continue assisting Senior Center Site Selection Committee
- Assist PACE and Silent Springs with water modeling and historic information for public health study
- Select Board – execute contracts for WWTP Boiler Replacement, Kiddie Junction Playground Improvements Project, vote adoption of revised Cemetery Regulations, vote adoption of Safety Zone near Hospital/Apple Valley, recognition of award for Water Foreman Greg Cormier, received update on water supply, voted approval of Local Limits Report for Wastewater Industrial Pretreatment Program
- Sandy Pond Road sidewalk or shared use path in-house design (from Beach to Westford Road)
- Wright Way Pump Station project bid, results were high, evaluating options to move forward.
- Continue working with MassDOT to replace water main on Willow Road near intersection project
- Utility Coordination meetings for West Main Street Bridge
- Continue assisting with Hazard Mitigation Plan development
- Continue to meet with Town's consultant and Army regarding production issues at Grove Pond WTP
- Continue New Well Source Approval
- Prep equipment for winter snow removal

- Meet with various Town Departments to discuss potential MassWorks Grant application for Park Street (from Main St to Groton St)
- Post open positions for Department Assistant and Highway Division Mechanic
- Bidding Spectacle Pond Filter Media Project

Monthly Work Order Summary

Address		Work Type	Date Flagged	Description
1	Harvard Road	Dig-Safe - Water	11/30/2023 2:11:02 PM	20234809198 - Water installation. Working in the rear of the property. The area is pre-marked. Caller: Erica Daniel 978-710-3500 Milltown Plumbing & Heating Start date: 12/5/23
2	Willard Street	Dig-Safe - Water	11/30/2023 2:07:32 PM	20234809074 - Replacing pole # 2 & anchor. Installing new pole # 2-2 & anchor. (Across from Pole 2) Working on the side of the road & private property. Mark 20 ft. radius from new P2-2 and existing P2. Any questions call Javier Morales 508-860-6270. WR # 30580072. Start date: 12/5/23
210	W Main Street	Dig-Safe - Water	11/30/2023 9:52:56 AM	20234808532 - Gas meter protection. Working the entire private property. Caller: Kira Gouveia 603-508-4957 Nat'l Grid Gas Start date: 12/5/23
190	Central Ave	Dig-Safe - Water	11/30/2023 8:14:54 AM	20234807423 - Excavate footing for Sona tubes for barn. working left side, rear of the property. The area is NOT pre-marked. Caller: Jason Star 978-857-3266 Platt Builders Start date: 12/4/23
	MBTA Right of Way	Dig-Safe - Water	11/30/2023 8:03:50 AM	20234807621 Previous 20234500756 11/6/23 Excavate & install fiber optic system. Working in the MBTA Commuter Rail from Shirley town line to Littleton town line. Working in the Right of way within 40 ft. of both sides of tracks/Must have an escort from Keolis flag person & Keolis RWP training. The area is pre-marked. Caller: Tim Conlin 617-571-4173 Mccourt Construction.' Start date: 12/4/23
39	Groton Shirley Road	Dig-Safe - Water	11/29/2023 8:41:09 AM	20234805791 - Nature of work - Addition on the left side of the house in the rear. The area is pre-marked. Caller: Sabrina Young 978-256-2641 978-815-4656 Finest Builders Inc. Start date: 12/4/23
129	Oak Ridge Drive	Dig-Safe - Water	11/28/2023 2:24:26 PM	20234804711 - Solar ground rod install. Working 10 feet around the electrical meter. The area is pre-marked. Caller: Ary Gialanella 413-200-0168 Start date: 12/1/23
35	Groton Harvard Road	Dig-Safe - Water	11/28/2023 2:18:04 PM	20234804518 - Excavate for gate installation in the rear of the property. The area is NOT pre-marked. Caller: Anthony Flynn 978-609-5125 homeowner Start date: 12/1/23
	Littleton Road - Old Towne Village	Dig-Safe - Water	11/28/2023 9:47:54 AM	20234803608 - Emergency ruptured sewer repair approx. 40-50 feet. Work from the cleanout to the sewer manhole at Bldg. 4 Left front end & by the basketball court. Note: Bldg. 4 across from Gervais

				Ford and next to Pepsi Plant. Caller: Buxton 978-857-9493
2	- 12 Atherton Street	Dig-Safe - Water	11/28/2023 8:23:29 AM	20234802787 Previous 20234401996 10/30/23 Nature of work: Remove grass, asphalt driveway, and all sidewalks from # 2 to #12 Atherton St. The area is premarked. Caller: Melissa Rollins 603-627-6610 603-365-1588 Hooksett Paving Start date: 12/1/23
1	-11 Atherton Street	Dig-Safe - Water	11/28/2023 8:19:50 AM	20234802789 Previous 20234401991 10/30/23 Nature of work: Remove grass, asphalt driveway, and all sidewalks from # 1 to #11 Atherton St. Caller: Melissa Rollins 603-627-6610 603-365-1588 Hooksett Paving Start date: 12/1/23
	Berkshire Blvd	Dig-Safe - Water	11/27/2023 2:10:18 PM	20234802065 Previous 20234405226 10/31/23 Nature of work. Remove & replace patches, part of roadway & lot entrance & drainage. Extent of work marked areas on Berkshire Blvd, along the roadway, entrance to lot & potholes between tracks & install leaching between tracks, all areas are pre-marked. Caller: Elizabeth Gordon 978-425-5408 617-590-7617 Lazaro Paving Start date: 11/30/23
4	Willow Road	Dig-Safe - Water	11/27/2023 2:03:19 PM	20234802063 Previous 20234405280 10/31/23 Nature of work: Working on the apron/entrance between the two sets of tracks, across from the rail yard. The extent of work marked area on Willow Rd, from 4-9 Willow, in between Bake N Joy and the tire company. Work will be on Willow Rd. from tracks to the other set of tracks. The area is pre-marked. Caller: Elizabeth Gordon 978-425-5408 617-590-7617 Lazaro Paving Start date: 11/30/23
	Main Street MBTA Right of Way	Dig-Safe - Water	11/27/2023 1:56:21 PM	20234801994 Previous 20234404370 10/31/23 Re-Apply Comm Conduit. Working on the MBTA R.O.W. from Littleton Town line to Shirley Town line. The area is premarked. Caller: Randy Thompson 717-439-3204 Michels Corp Start date: 11/30/23
127	Sandy Pond Rd	Dig-Safe - Water	11/27/2023 8:15:19 AM	20234800059 Previous 20234401749 10/30/23 Gas service installation. Working in street and street to house. The area is premarked. Caller: Kira Gouveia 603-508-4957 Nat'l Grid Gas Start date: 11/30/23
10	Hatch Street	Pavement Repair	11/22/2023 8:16:19 AM	A sinkhole appeared after the Drainage work from dig safe for drain pipe repair.

39	Wright Road	Misc Street Maintenance	11/22/2023 8:13:04 AM	resident says there is a "lake" in front of his driveway & there have been drainage issues since the road was recently paved-Glenn Murphy 978-272-2116
90	Nemco Way	Dig-Safe - Water	11/21/2023 8:08:47 AM	20234702674 - Light pole electrical installation between Nemco Way and the back edge of the parking lot. The area is pre-marked. Caller: Brenda Morrissey 508-584-9356 508-857-8301 RJ Messina Inc Start date: 11/24/23
53	Sandy Pond Road	Dig-Safe - Water	11/20/2023 12:11:51 PM	20234701249 - Installing drainage. Working in the front section of the property, front, and sides of the house. The areas are pre-marked. Caller: Samantha Boissonneau 978-888-7796 978-888-7791 Demers Industries Start date: 11/24/23
18	Lawton Street	Dig-Safe - Water	11/20/2023 11:45:18 AM	20234701522 emergency gas repair in street & street to house, 50 feet in all directions-start time 12:30 pm
35	Fletcher Street	Dig-Safe - Water	11/20/2023 8:32:12 AM	20234613064 - Fence installation on the right side of the property. The area is pre-marked. Caller: Kevin Daigle 978-505-9344 Homeowner. Start date: 11/24/23
9	Jonathan Drive	Dig-Safe - Water	11/20/2023 8:27:22 AM	20234613232 Previous 20234310219 - 10/26/23 Remove stumps & replace retaining wall in front yard. Caller: Caleb Ford 978-877-7222 Start date of 11/24/23
29	Mulberry Circle	Dig-Safe - Water	11/20/2023 8:14:36 AM	Emergency Dig Safe - Sewer repair. Working the front of the property. The area is premarked. Caller: Cody Caffelle 978-995-3657
55-57	Shirley Street	Pot Hole	11/16/2023 1:13:21 PM	pothole between 55 & 57 Shirley Street
	Bayberry Lane	Dig-Safe - Water	11/16/2023 8:45:31 AM	20234608155 Previous 20234214962 10/20/23 Remove & replace marked-out areas in roadway/sidewalk and Berm. Working marked areas in the roadway/sidewalk & berm. 10x20' patch marked. replacing 20 ft. of berm. The areas are premarked. Caller: Elizabeth Gordon Lazaro 978-425-5408 Start date: 11/20/23
4	Juniper Ridge	Dig-Safe - Water	11/16/2023 8:39:48 AM	20234608154 Previous 20234214952 10/20/23 Remove & replace marked-out areas along roadway/sidewalk. Working marked areas along the roadway & sidewalk. Work being done on Longview & Bayberry Ln. The areas are premarked. Caller: Elizabeth Gordon Lazaro 978-425-5408 Start date: 11/20/23

	Longview Circle	Dig-Safe - Water	11/16/2023 8:37:01 AM	20234608152 Previous 20234214943 10/20/23 Remove & replace 12 marked-out areas in the road & 1 on the sidewalk. Working marked areas along the roadway, one on the sidewalk, and a manhole. All are marked out, some of these marks are on Bayberry Ln & Juniper Ridge. The areas are premarked. Caller: Elizabeth Gordon Lazaro 978-425-5408 Start date: 11/20/23
26	Groton Shirley Road	Dig-Safe - Water	11/15/2023 3:20:18 PM	20234608063 - Nature of work: Ground rods. Extent of work: Electric Meter. The area is pre-marked. Caller: Floyd Barnes 978-939-3796 Tesla Energy Start date: 11/20/23
	Eversource Row near Groton Rd	Dig-Safe - Water	11/15/2023 11:28:56 AM	20234606903 (20234216101)access road & access pad construction along Eversource Row-pre marked-start date 11/20/23
	Eversource Row near Groton School Rd	Dig-Safe - Water	11/15/2023 11:18:50 AM	20234606899 (20234216092)access road & access pad construction along Eversource Row on both sides of road-pre marked-start date 11/20/23
	Eversource Row near Groton Shirley Rd	Dig-Safe - Water	11/15/2023 11:13:58 AM	20234606896 (20234216088)access road & access pad construction along Eversource Row-pre marked-start date 11/20/23
	Eversource Row near Groton Shirley Rd	Dig-Safe - Water	11/15/2023 11:11:04 AM	20234606893 (20234216084)access road & access pad construction along Eversource Row West-pre marked-start date 11/20/23
	Sandy Pond Rd	Dig-Safe - Water	11/15/2023 11:06:08 AM	20234606882 (20234306018)drill for fiber optic line working along side of RR track within 50 feet of track on the north side of track on Sandy Pond Rd along the tracks for approximately 100 feet from both side of road & to excavate pits for fiber optic line system within 50 feet of RR track on North side of the tracks running parallel with the tracks-pre marked-start date 11/20/23 Tim Conlin 617-571-4173
	Groton Harvard Rd	Dig-Safe - Water	11/15/2023 11:00:01 AM	20234606869 (20234305999)drill for fiber optic line working along side of RR track within 40 feet of track on the north side of track on Groton Harvard Rd along the tracks for approximately 100 feet from both side of road & to excavate pits for fiber optic line system within 40 feet of RR track on North side of the tracks running parallel with the tracks-pre marked-start date 11/20/23 Tim Conlin 617-571-4173
75	Park Street	Dig-Safe - Water	11/15/2023 10:52:44 AM	20234606867(20234216022)working around substation and along the Eversource Row on access road construction and access pad construction-pre marked-start date 11/20/23
65	Westford Road	Dig-Safe - Water	11/15/2023 10:48:43 AM	20234606849 (20234215984)access road & access pad construction between Westford Rd & Sandy Pond substation to STR 1A-pre marked-start date 11/20/23
15	Raddison Rd	Dig-Safe - Water	11/15/2023 10:38:24 AM	20234606846 (20234215979)access road & access pad construction along the Eversource Row K137-L138 line-pre marked-start date 11/20/23

3	Vermark Lane	Dig-Safe - Water	11/14/2023 2:33:02 PM	20234604304 Previous 20234216019 10/20/23 Remove & replace driveways. Working street to house and garage. One big driveway but one way it leads to the house and the other leads to the garage. Doing both areas. The areas are premarked. Caller: Elizabeth Gordon 978-425-5408 Start date: 11/17/23
54	Littleton Rd	Dig-Safe - Water	11/14/2023 8:55:30 AM	20234603739 - Gas Leak Repair. Working from street and street to house. The area is pre-marked. Caller: Kelly Roberts 617-594-5536 978-853-9111 Start date: 11/17/23
10	Calvin Street	Dig-Safe - Water	11/14/2023 8:24:01 AM	20234603147 - Solar ground rod installation Working within a 10 ft. radius of the utility meter. The area is NOT premarked. Caller: Joe Gallegos 720-394-4263 Sunrun Installation Services. Start date: 11/17/23
48	Wright Road	Dig-Safe - Water	11/13/2023 10:44:51 AM	20234601086 Previous 20234207697 10/18/23 Fine grade & pave driveway. Working from street to house. The area is premarked. Caller: Elizabeth Gordon Lazaro Paving 978-425-5408 Start date: 11/16/23
13	Vernon Street	Dig-Safe - Water	11/13/2023 7:54:31 AM	20234512923 electrical trench, pre-marked-start date 11/16/23 Vanaria & Sons Site Devel 781-697-0902
41	Groton Shirley Road	Dig-Safe - Water	11/9/2023 9:54:59 AM	20234509733 ground rod installation for solar panels within 10 feet of electrical meter-start date 11/15/2023-not pre marked
128	Washington Street	Dig-Safe - Water	11/9/2023 7:41:10 AM	20234508988 (20234100142) dig/backfill foundations, water, sewer & electric at subdivision-start date 11/14/23
53	Shirley Street	Misc Highway Work Order	11/8/2023 3:04:56 PM	please clean up in and around gate and open gate for snow removal operations
	Samantha Lane	Pot Hole	11/8/2023 9:30:49 AM	received email from resident at 6 Samantha Lane regarding pot hole at the beginning of Samantha Lane and smaller ones in cul de sac.
	Willow Road MASSDOT Project	Dig-Safe - Water	11/8/2023 9:07:57 AM	20234506877 Previous 20234100102 10/10/23 Total roadway & utility reconstruction in the row, street, sidewalk, shoulders, private property, and public property. MASSDOT Project. Caller: Daiylyn Sullivan 978-886-7776 978-689-2745 J Tropeano Inc. Start date: 11/14/23
	Littleton Road close to 2A/110 Intersection MASSDOT	Dig-Safe - Water	11/8/2023 9:04:31 AM	20234506805 Previous 20234100125 10/10/23 Total roadway & utility reconstruction in the row, street, sidewalk, shoulders, private property, and public property. MASSDOT Project. Caller: Daiylyn Sullivan 978-886-7776 978-689-2745 J Tropeano inc. Start date: 11/14/23

38	Littleton Road	Dig-Safe - Water	11/6/2023 12:54:01 PM	20234501996 - Gas leak repair. Extent of work, street. Caller: Kelly Roberts 617-594-5536 978-853-9111 Start date: 11/9/23
10	Jackson Street	Dig-Safe - Water	11/6/2023 12:48:15 PM	20234501470 - Ground rod installation for solar. Working within 10 feet of the electrical meter. The area is NOT pre-marked. Caller: Saul Alvarez 617-245-4037 Sunrun Installation Services Start date: 11/9/23
	W Main Street	Dig-Safe - Water	11/6/2023 8:56:03 AM	20234500756 - Excavate & install fiber optic system. Working in the MBTA Commuter Rail from Shirley town line to Littleton town line. Working in the Right of way within 40 ft. of both sides of tracks/Must have an escort from Keolis flag person & Keolis RWP training. The area is pre-marked. Caller: Tim Conlin 617-571-4173 Mccourt Construction. Start date: 11/9/23
49	Park Street	Culvert/Swale Cleaning	11/6/2023 7:41:33 AM	Clean the culvert and storm water basins at the old Kneen It building with New England Storm Water Co.
12	Main Street	Street Sweeping	11/6/2023 7:38:52 AM	Sweeping all of the Mains Roads before winter.
341/2	Bligh Street	Misc Street Maintenance	11/6/2023 7:32:17 AM	resident emailed about a 2" wide crack in street leading to their paved driveway - Shannon Seely 978-831-9147
3	Sunflower Court	Dig-Safe - Water	11/3/2023 11:56:02 AM	20234412466 - Emergency gas repair. Working street, street to house, 50 feet in all directions. Caller: Adam Mooers 877-304-1184 Nat'l Grid Gas
109	Oak Ridge Drive	Dig-Safe - Water	11/3/2023 9:45:45 AM	
27	Shaker Road	Misc Signs	11/3/2023 8:25:47 AM	Remove 25 MPH sign on Shaker Road in this location. Note: Shaker Road has never had a speed study, which assigns a speed limit to the road, so the sign is not applicable.
37	Mulberry Circle Lot # 38	Dig-Safe - Water	11/3/2023 8:18:52 AM	20234411181 - Emergency Dig Safe from last night 11/2/23. Electrical Service Repair. Caller: George Penney 508-421-7202 Nat'l Grid Electric
48	Appleblossom Drive	Dig-Safe - Water	11/2/2023 1:55:33 PM	20234410327 - Fence installation. Working the front right corner of the house across 21 ft. to the right, down 30 ft. toward the rear, and across to the house. The area is NOT pre-marked. Caller: Sarah Schena 978-258-3915 Hulme Fence & Deck. Start date: 11/7/23
1	Harvard Road	Dig-Safe - Water	11/2/2023 10:39:44 AM	

11	Willow Road	Dig-Safe - Water	11/2/2023 8:46:42 AM	20234409196 - Remove & Replace marked area and install new drain. Extent of work marked area around the back of the building, in front of the loading dock, installing new drain & pipe to existing. All the areas are pre-marked. Caller: Elizabeth Gordon 978-425-5408 Lazaro Paving Start date: 11/7/23
26	Tannery St	Dig-Safe - Water	11/2/2023 8:02:25 AM	20234408868 - Installing 45 ft. utility pole and anchor on rail property. Working entire private property, the area is marked with orange stake. Caller: Chad Streeter 603.777.0836 603.895.2731 IC Reed & Sons Inc. Start date: 11/7/23