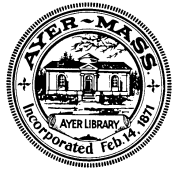


# Town of Ayer

## Treasurer/Tax Collectors Office



1 Main Street – Ayer, Massachusetts – 01432  
**Barbara Tierney, CMMT, CMMC Treasurer/Tax Collector**  
**Natalie Goodwin, Asst. Treasurer/Tax Collector**  
**Michelle Bishara, Finance Assistant**

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Date: January 20, 2024

To: Robert Pontbriand, Town Manager

From: Barbara Tierney, Finance Manager -Treasurer/Tax Collector

Re: Report of activities during December

During the month of December we came together as a team and celebrated 2023. In addition to enjoying the holidays, we worked with the Assessor to process the real estate and personal property bills. I took the lead in the financial software processing portion while the Assessor maintained the responsibility of all property values, abatement, exemptions and over all amounts for taxation. This process happened after the tax rate was set on December 5, 2023. This mailing included the February and May due bills. Natalie issued motor vehicle 2023 commitment 6, and sent commitments 4, 5 and 2022 commitment 8 to the next collection steps.

I attended multiple training sessions for our financial software. As the software continues to progress it is important that we do as well.

The advertisement for the tax taking was in the Nashoba Voice on December 8<sup>th</sup> and posted in two other town locations. The payment date to avoid the taking was December 22, 2023. There are a total of 7 new properties that are now in tax title. Placing a property in tax title is the process of perfecting the lien to insure future collections of the delinquent taxes. It does not foreclose or seize the property. It is our goal to work with our taxpayers, getting them back on track.

I attended various meetings in preparation for the fiscal 2025 budget. The initial department budget requests were due on December 29, 2023. The process to review them and meet with various departments will occur the first two weeks in January. The capital committee voted on the capital items in the December meeting. There is one item that is still in process and will be addressed at the January meeting.

I attended a stormwater workgroup and participated in the Minute Man Nashoba Health Group,( MNHG),meeting. Due to the number of member decisions to leave the group, the members voted to dissolve the group. The process will take approximately 30 months to fully complete.

Collections remain on track and a review of the budget indicates normal or better year.

Thank You