

Office of the Ayer Town Clerk  
1 Main Street  
Ayer MA 01432  
978-772-8220 ext. 153  
[clerk@ayer.ma.us](mailto:clerk@ayer.ma.us)

*Susan E. Copeland*  
Town Clerk

*Christina M. Zoller*  
Assistant Town Clerk

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**Posting Meetings Around Holidays, in Accordance with the Open Meeting Law**

Per guidance from the Attorney General’s Office, the “best practice is not to hold public meetings on Sundays or holidays when access to public buildings may be limited and when the public does not normally anticipate the scheduling of a public meeting.” ([www.mass.gov](http://www.mass.gov) Frequently Asked Questions on the Open Meeting Law).

The Open Meeting Law explicitly excludes legal holidays from the 48-hour calculation for postings of meeting notices (MGL 30A §20 (b)).

As such, here’s a handy chart to remember when exactly to post your meeting around the holiday, for the remaining holidays in 2024:

**Holiday: Presidents' Day TH Closed On: Monday, February 19, 2024**

To have your meeting on...	Post your meeting by close of business on...
Tuesday, February 20, 2024	Thursday, February 15, 2024
Wednesday, February 21, 2024	Friday, February 16, 2024
Thursday, February 22, 2024	Tuesday, February 20, 2024 (regular schedule!)

**Holiday: Patriots Day TH Closed On: Monday, April 15, 2024**

To have your meeting on...	Post your meeting by close of business on...
Tuesday, April 16, 2024	Thursday, April 11, 2024
Wednesday, April 17, 2024	Friday, April 12, 2024
Thursday, April 18, 2024	Tuesday, April 16, 2024 (regular schedule!)

**Holiday: Memorial Day TH Closed On: Monday, May 27, 2024**

To have your meeting on...	Post your meeting by close of business on...
Tuesday, May 28, 2024	Thursday, May 23, 2024
Wednesday, May 29, 2024	Friday, May 24, 2024
Thursday, May 30, 2024	Tuesday, May 28, 2024 (regular schedule!)

**Holiday: Juneteenth TH Closed On: Wednesday, June 19, 2024**

To have your meeting on...	Post your meeting by close of business on...
Thursday, June 20, 2024	Monday, June 17, 2024
Friday, June 21, 2024	Tuesday, June 18, 2024
Monday, June 24, 2024	Thursday, June 20, 2024 (regular schedule!)

**Holiday: Fourth of July TH Closed On: Thursday, July 4, 2024**

To have your meeting on...	Post your meeting by close of business on...
Friday, July 5, 2024	Tuesday, July 2, 2024
Monday, July 8, 2024	Wednesday, July 3, 2024 (regular schedule!)
Tuesday, July 9, 2024	Wednesday, July 3, 2024 * <i>Clerk’s Office Closed 7/5*</i>

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**Holiday: Labor Day TH Closed On: Monday, September 2, 2024**

To have your meeting on...	Post your meeting by close of business on...
Tuesday, September 3, 2024	Thursday, August 29, 2024
Wednesday, September 4, 2024	Friday, August 30, 2024
Thursday, September 5, 2024	Tuesday, September 3, 2024 (regular schedule!)

**Holiday: Columbus Day TH Closed On: Monday, October 14, 2024**

To have your meeting on...	Post your meeting by close of business on...
Tuesday, October 15, 2024	Thursday, October 10, 2024
Wednesday, October 16, 2024	Friday, October 11, 2024
Thursday, October 17, 2024	Tuesday, October 15, 2024 (regular schedule!)

**Holiday: Veterans Day TH Closed On: Monday, November 11, 2024**

To have your meeting on...	Post your meeting by close of business on...
Tuesday, November 12, 2024	Thursday, November 7, 2024
Wednesday, November 13, 2024	Friday, November 8, 2024
Thursday, November 14, 2024	Tuesday, November 12, 2024 (regular schedule!)

**Holiday: Thanksgiving TH Closed On: Thursday, November 28, 2024**

***\*TH Closed On: Friday, November 29, 2024\****

To have your meeting on...	Post your meeting by close of business on...
Monday, December 2, 2024	Tuesday, November 26, 2024
Tuesday, December 3, 2024	Wednesday, November 27, 2024 <b>by 12pm (Noon)</b>
Wednesday, December 4, 2024	Monday, December 2, 2024 (regular schedule!)

**Holiday: Christmas TH Closed On: Wednesday, December 25, 2024**

To have your meeting on...	Post your meeting by close of business on...
Thursday, December 26, 2024	Monday, December 23, 2024
Friday, December 27, 2024	Tuesday, December 24, 2024 by 12pm (Noon) *
Monday, December 30, 2024	Tuesday, December 24, 2024 * <b><i>Clerk's Office Closed 12/26*</i></b>

**Holiday: New Year's Day TH Closed On: Wednesday, January 1, 2025**

To have your meeting on...	Post your meeting by close of business on...
Thursday, January 2, 2025	Monday, December 30, 2024
Friday, January 3, 2025	Tuesday, December 31, 2024 <b>by 12pm (Noon)</b>
Monday, January 6, 2025	Thursday, January 2, 2025 (regular schedule!)

***If you have any questions, please do not hesitate to ask!***