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MONTHLY REPORT

February 2024

Below is a summary of the Ayer DPW's operations for the month of February, specifically our monthly work project status and a summary of monthly work orders completed. The Ayer DPW provides critical essential services to the Town of Ayer including water supply, wastewater collection and treatment, road safety, solid waste disposal, vehicle and equipment repairs and business operations.

Engineering and Administration

- Lora Prescott began as the Department Assistant on February 27th
- Continue evaluation of Stormwater Utility with Tighe and Bond, Advisory Workgroup Meeting on February 21st, 5 board/committee outreach meetings, introduction meeting
- Working on 25% Main Street Transportation Improvement Project Design – Road Safety Audit and Intersection Control Evaluation in progress, attending MPO meetings
- Subdivision inspections – Panther Place and Shaker Pond Rd
- Continue WWTP Phase 3 Upgrade (biosolids dewatering and waste pump upgrades). Project is substantially complete, awaiting long lead time parts to finalize project.
- Implementing plan to operate Woodlawn Cemetery, general maintenance and burials performed, building Cemetery Management Software. No burials in February.
- Continue water meter upgrades
- Processed and approved Road Opening Permits, Trench Permits and Water & Sewer Connection Permits (limited number due to Winter season)
- Continue implementing SmartGov permitting software
- Planning and Zoning Reviews, attend PB meetings: Stratton Hill
- Continued assisting Parks Dept with Kiddie Junction Playground Replacement
- Assisting Conservation Commission with public access to Flannagan Pond project
- Continue assisting Senior Center Site Selection Committee
- Assist PACE and Silent Springs with water modeling and historic information for public health study
- Select Board – Spec Pond WTP Greensand Filter Media Replacement Contract, Curley Circle Street Acceptance
- Sandy Pond Road Complete Street in-house design (from Beach to Westford Road)
- Wright Way Pump Station project bid results were high, selected option to move forward, redesign begins
- Continue working with MassDOT to replace water main on Willow Road near intersection project
- Utility Coordination meetings for West Main Street Bridge, bid date pushed due to need for information on Verizon's conduits locations
- Continue assisting with Hazard Mitigation Plan development
- Continue implementing Grove Pond Water Treatment Plant Clearwell project
- Continue New Well Source Approval project, site walk with DEP and NHESP
- Continue sewer lining on Sandy Pond Road
- Readvertise Highway Division Mechanic, interview Meter/Reader Laborer (Water/Wastewater), advertise Water Distribution Operator

- Continue with Transfer Station Evaluation through Rate Review Committee
- Continue private property owner for prospective sewer connection along Willow Road
- Review request for roadside protection on Main Street
- Begin construction of Spectacle Pond Greensand Media Replacement

Monthly Work Order Summary

Address		Work Type	Date Flagged	Description
15	Raddison Rd	Dig-Safe - Water	2/29/2024 3:14:54 PM	#20240907825 (20235001731) working on access road and access pad construction along the Eversource Row K137-L138 line-pre marked-start date 3/5/24 Melissa Sutton 251-583-6413
7	Depot Square	Dig-Safe - Water	2/27/2024 2:47:36 PM	#20240904186 repairing sewer line in the parking lot area-pre marked-start date 3/1/24 RM Ratta
111	Fitchburg Road	Dig-Safe - Water	2/27/2024 10:41:32 AM	20240903186 - Replacing Pole 55 between 9 Great Rd Shirley & 111 Fitchburg Rd. Working in R.O.W./Driveway, mark 20 ft radius from existing Pole 55. WR# 30533188, any questions call Alec Birdsong at 781-907-3509 Nat'l Grid. The area is pre-marked. Start date: 3/1/24
	Atherton Street	Dig-Safe - Water	2/22/2024 9:15:33 AM	20240804962 - Installing new pole # 1-1 about 80 ft. southeast of P13 Littleton Rd. WR# 30600563. Working side of the road, Mark 20 Ft. radius from new pole # 1-1 (Near 2-12 Atherton St.) The area is pre-marked. Question call Connor Reynolds at 774-312-0350. Nat'l Grid Start date: 2/27/24
	Atherton Street	Dig-Safe - Water	2/22/2024 8:45:39 AM	20240804870 - Installing new pole # 1 about 50 ft South of P13 Littleton Rd. (Not the existing P1, it will be renamed) WR # 30582034. Working side of the road/Mark 20 ft. radius from new Pole # 1 (Near 1-11 Atherton St) Questions call Connor Reynolds at 774-312-0350. National Grid Electric Start date: 2/27/24
55	Littleton Road	Dig-Safe - Water	2/21/2024 3:14:01 PM	20240804371 (20240101319)dig electric conduit in front of bldg. 13, left side of the house from electric meters over towards sidewalk under sidewalk to electric manhole-pre marked-start date 2/26/24 Cuttone Const 508-988-0624
26	Fox Run Drive	Dig-Safe - Water	2/21/2024 2:20:04 PM	20240804223 - Install foundation for addition. Working on the right side of the house. The area is pre-marked. Caller: Sean Halloran 978-505-9644 978-425-4395 M Halloran & Sons Start date: 2/26/24
66	Washington Street	Dig-Safe - Water	2/20/2024 11:09:39 AM	20240801409 - Waterproof foundation. Working entire private property. Caller: Jim Keller 508-561-3009 Keller Waterproofing Start date: 2/23/24

13	Lincoln Street	Dig-Safe - Water	2/20/2024 11:01:42 AM	20240801400 - Waterproof foundation. Working entire private property. Caller: Jim Keller 508-561-3009 Keller Waterproofing Start date: 2/23/24
41	Nashua Street	Dig-Safe - Water	2/20/2024 10:35:02 AM	20240801395 - Waterproof foundation. Working entire private property. Caller: Jim Keller 508-561-3009 Keller Waterproofing Start date: 2/23/24
54	Littleton Rd	Dig-Safe - Water	2/20/2024 10:29:14 AM	20240801272 Previous 20240402321 1/23/24 Gas leak repair. Working in the street & street to house. The area is pre-marked. Caller: Geraldine Chambers 617-594-5211 Start date: 2/23/24
9	Marshall Street	Dig-Safe - Water	2/16/2024 1:30:46 PM	20240706440 - Nature of work: Drainage, working in front of the property, the property is located at the corner of Marshall St & Third St. Caller: John Belko 978-835-7585 Belko Landscaping. Start date: 2/16/24
28	Cambridge Street	Dig-Safe - Water	2/16/2024 8:14:29 AM	20240705192 - Replacing gas mains & services on Cambridge St From Columbia St to Norwood Ave 100 feet down intersecting streets including all intersections. Working in street and street to house and all buildings. The areas are pre-marked. Caller: Christy Traywick 617-293-1743 978-758-4323 Neuco Start date: 2/21/24
229	Snake Hill Road	Outfall Repair	2/15/2024 11:04:31 AM	Cleanout and add drainage stone to outfall
2	Atherton Street	Catch Basin Repair	2/15/2024 11:02:41 AM	Repair and change out old D frame and grate catch basin.
3	Third Street	Dig-Safe - Water	2/15/2024 10:43:28 AM	20240704661 - Gas Leak Repair. Working in street and street to house. The area is pre-marked. Caller: Kelly Roberts 617-594-5536 978-853-9111 Nat'l Grid Gas Start date: 2/21/24
10	Mark Street	Dig-Safe - Water	2/15/2024 10:37:52 AM	20240704644 - Gas Leak Repair. Working in street and street to house. The area is pre-marked. Caller: Kelly Roberts 617-594-5536 978-853-9111 Nat'l Grid Gas Start date: 2/21/24
6	Snake Hill Road	Catch Basin Repair	2/15/2024 10:00:02 AM	Catch Basin Repair on Snake Hill Rd and Littleton Rd Double catch basin sinking missing bricks.

	Groton Harvard Road RR Tracks	Dig-Safe - Water	2/15/2024 8:38:02 AM	20240704176 Previous 20240406039 1/26/24 Drilling for fiber optic line along the side of RR track within 40 feet of the track on the north side of the track on Groton Harvard Rd & along tracks for apx 110 feet from both sides of the road. Caller: Tim Conlin 617-571-4173 McCourt Const. Start date 2/21/24
	Sandy Pond Road Near RR Tracks	Dig-Safe - Water	2/15/2024 8:32:28 AM	20240704179 Previous 20240406042 1/26/24 Drilling for fiber optic line along the side of RR track within 50 feet of the track on the north side of the track on Sandy Pond Rd & along tracks for apx 110 feet from both sides of the road. Caller: Tim Conlin 617-571-4173 McCourt Const. Start date: 2/21/24
7	Oak Grove Street	Dig-Safe - Water	2/8/2024 3:14:36 PM	20240606853 - Nature of work: Septic evaluation & repair. Working the entire private property. Caller: Cat Tassone 508-393-7234 Curtis Septic Start date: 2/13/24
2	Atherton Street	Dig-Safe - Water	2/8/2024 8:02:31 AM	20240605480 - Emergency dig safe from last night 2/7/24. Gas Service repair, Working in the street and street to house. 100 feet in all directions. Caller: Jeremy Rose 877-30-1184 Nat'l Grid Gas
128	Washington Street	Dig-Safe - Water	2/7/2024 10:31:22 AM	20240604662 Previous 20240204045 Ongoing project-dig/backfill foundations, water, sewer, electric over entire private property.Ernie's Excavating Caller: Laurie Merrill 860-917-7567 978-952-8505 start date 2/12/24
	W Main Street	Dig-Safe - Water	2/7/2024 9:17:14 AM	20240604235 Previous 20240300923 1/16/24 Working in the MBTS commuter rail row/from Shirley town line to Littleton town line to excavate and install fiber optic system in row within 40 feet of both sides of tracks-must have an escort from Keolis flag person & Keolis RWP training. Caller: Tim Conlin 617-571-4173 Start date 2/12/24
34	Pearl Street	Dig-Safe - Water	2/7/2024 8:53:22 AM	20240604208 - Raise buried gas riser. Working on property. The area is premarked. Caller: Geraldine Chambers 617-594-5211 Start date: 2/12/24

14	Victor Drive	Dig-Safe - Water	2/7/2024 8:51:10 AM	20240604207 - Raise buried gas riser. Working on property. The area is premarked. Caller: Geraldine Chambers 617-594-5211 Start date: 2/12/24
125	Oak Ridge Drive	Dig-Safe - Water	2/7/2024 8:49:01 AM	20240604226 - Raise buried gas riser. Working on property. The area is premarked. Caller: Geraldine Chambers 617-594-5211 Start date: 2/12/24
12	Atherton Street	Dig-Safe - Water	2/7/2024 8:46:13 AM	20240604220 - Raise buried gas riser. Working on property. The area is premarked. Caller: Geraldine Chambers 617-594-5211 Start date: 2/12/24
23	Pine Ridge Drive	Dig-Safe - Water	2/7/2024 8:43:10 AM	20240604216 - Raise buried gas riser. Working on property. The area is premarked. Caller: Geraldine Chambers 617-594-5211 Start date: 2/12/24
49	E Main Street	Dig-Safe - Water	2/7/2024 8:41:09 AM	20240604211 - Raise buried gas riser. Working on property. The area is premarked. Caller: Geraldine Chambers 617-594-5211 Start date: 2/12/24
82	Groton School Road	Dig-Safe - Water	2/7/2024 8:39:10 AM	20240604209 - Raise buried gas riser. Working on property. The area is premarked. Caller: Geraldine Chambers 617-594-5211 Start date: 2/12/24
18	Hatch Street	Dig-Safe - Water	2/6/2024 9:23:45 AM	20240602406 - Installing new pole across the street from the existing Pole #2. Working on the side of the road, please mark a 20-foot radius from new pole location. WR # 30793561 Any questions call Connor Reynolds at 774-312-0350. Start date: 2/9/24
35	Nemco Way	Dig-Safe - Water	2/6/2024 8:15:05 AM	20240602266 excavation for new railroad side track adjacent to the existing Ardent Mills Railroad Row -is pre marked-start date 2/9/24
71	Sandy Pond Road	Dig-Safe - Water	2/6/2024 7:40:22 AM	20240601860 disconnect water service line approx. 5 feet from edge of road-is pre marked-start date 2/8/24
50	Barnum Road	Dig-Safe - Water	2/5/2024 2:07:56 PM	20240601079 - Raise buried gas riser. Working on properties #50 & 60. The area is pre-marked. Caller: Geraldine Chambers 617-594-5211 Nat'l Grid Gas Start date: 2/8/24
12	Jonathan Drive	Dig-Safe - Water	2/5/2024 2:05:17 PM	20240601075 - Raise buried gas riser. Working on properties #12,18,23 & 25 The area is pre-marked. Caller: Geraldine Chambers 617-594-5211 Nat'l Grid Gas Start date: 2/8/24

9	Birch Street	Pot Hole	2/1/2024 12:08:46 PM	pavement is cracked and there is a hole at manhole cover in front of 9 Birch St
	Central Avenue/Groton Harvard Rd	Dig-Safe - Water	2/1/2024 10:25:59 AM	20240505379 - Replacing Pole #21 on Central Ave at Groton Harvard Rd. Working on the side of the road, please mark 20 ft. radius from P # 21 please. Questions call Eric Adams at 978-860-5428 Start date: 2/6/24