

## Town of Ayer FY '24 Budget Calendar



### August

- ☒ Open Fall Special Town Meeting Warrant (Completed August 16, 2022)

### September

- ☒ *Friday September 30, 2022 at 1pm*  
Deadline for all Warrant Articles to the Select Board and all Citizen's Petitions to the Town Clerk

### October

*\*Note: Bi-Board; Capital Planning; Fin Com; and Rate Review Committee to meet monthly in posted open meetings. Please refer to the posting board outside of Town Hall or the Town's website for specific meeting dates and times.*

- ☒ *Tuesday October 4, 2022*  
Select Board Meeting - Review and approve Fall Special Town Meeting Warrant
- ☒ *Friday October 7, 2022*  
The Warrant will be publicly posted on the Town's website and at several locations throughout Town (Town Hall, Library, Police Station, Jack-O-Lantern, Pauline's Variety, Main Street Bank, Transfer Station). Additionally, all Ayer households will receive a hard copy in the mail the week of October 17<sup>th</sup> or sooner
- ☒ Town Manager sends out FY '24 Capital Directive Out
- ☒ *Tuesday October 11, 2022*  
Rate Review Committee meets to discuss Calendar Year 2023 Transfer Station Rates
- ☒ *Friday October 14, 2022*  
This is the last day to register to vote to participate in the Fall Special Town Meeting, if you are not already a registered voter
- ☒ ***Monday October 24, 2022, 7:00 PM, ASRHS Auditorium***  
**Fall Special Town Meeting**



*Friday October 28, 2022*

Capital Requests due from Departments

## **November**



*\*Note: Bi-Board; Capital Planning; Fin Com; and Rate Review Committee to meet monthly in posted open meetings. Please refer to the posting board outside of Town Hall or the Town's website for specific meeting dates and times.*



*Tuesday November 1, 2022*

Union Negotiations Begin (Town Hall Clerical Union)



*Wednesday November 9, 2022*

Capital Planning Committee Begins to Meet



*Tuesday November 15, 2022*

Select Board Meeting – Public Hearing #1 Transfer Station Rates; Public Hearing #2  
FY '23 Tax Classification Hearing

## **December**



*\*Note: Bi-Board; Capital Planning; Fin Com; and Rate Review Committee to meet monthly in posted open meetings. Please refer to the posting board outside of Town Hall or the Town's website for specific meeting dates and times.*



*Friday December 2, 2022*

Town Manager sends out FY '24 Budget Directive



*Friday December 30, 2022*

FY '24 Budget Requests due from Departments

## **January**



*\*Note: Bi-Board; Capital Planning; Fin Com; and Rate Review Committee to meet monthly in posted open meetings. Please refer to the posting board outside of Town Hall or the Town's website for specific meeting dates and times.*

- ☐ *Monday January 9, 2023*  
Non-Union Negotiations Begin (Deputy Fire Chief, Fire Chief, Town Clerk)
- ☐ *Friday January 13, 2023*  
DRAFT #1 Budget to Select Board and Finance Committee
- ☐ *Tuesday January 17, 2023*  
Select Board Meeting - Open Annual Town Meeting Warrant & Calling of Annual Town Election
- ☐ *Wednesday January 25, 2023*  
1<sup>st</sup> Budget Public Forum



## **February**

*\*Note: Bi-Board; Capital Planning; Fin Com; and Rate Review Committee to meet monthly in posted open meetings. Please refer to the posting board outside of Town Hall or the Town's website for specific meeting dates and times.*

- ☐ *Wednesday February 15, 2023*  
Target date to end Union and Non-Union Contract Negotiations



## **March**

*\*Note: Bi-Board; Capital Planning; Fin Com; and Rate Review Committee to meet monthly in posted open meetings. Please refer to the posting board outside of Town Hall or the Town's website for specific meeting dates and times.*

- ☐ *Wednesday March 1, 2023*  
Regional School Assessments Due
- ☐ *Wednesday March 8, 2023*  
2<sup>nd</sup> Budget Public Forum
- ☐ *Tuesday March 21, 2023*  
Select Board Meeting – Public Hearing FY '24 Water and Sewer Rates
- ☐ *Friday March 31, 2023 at 1pm*  
Annual Town Meeting Warrant Closes - Deadline for all Warrant Articles to the Select Board and all Citizen's Petitions to the Town Clerk

## **April**



*\*Note: Bi-Board; Capital Planning; Fin Com; and Rate Review Committee to meet monthly in posted open meetings. Please refer to the posting board outside of Town Hall or the Town's website for specific meeting dates and times.*

- ☐ *Tuesday April 4, 2023*  
Select Board Meeting – Review and Approve Annual Town Meeting Warrant
- ☐ Select Board Approves FY '24 IDFA Budget
- ☐ *Friday April 7, 2023*  
The Warrant will be publicly posted on the Town's website and at several locations throughout Town (Town Hall, Library, Police Station, Jack-O-Lantern, Pauline's Variety, Main Street Bank, Transfer Station). Additionally, all Ayer households will receive a hard copy in the mail the week of April 17<sup>th</sup> or sooner
- ☐ ***Monday April 24, 2023, 7:00 PM, ASRHS Auditorium***  
**Annual Town Meeting**

## **May**



- ☐ *Tuesday May 9, 2023*  
Annual Town Election