

FORM A
TOWN OF AYER CAPITAL BUDGET REQUEST FORM

LIBRARY

FISCAL YEAR: 2025

Please list each capital request on this form with a dollar amount and in the appropriate year. Then complete a Form B for each request appearing on this sheet.

	Item Requested	FY25	FY26	FY27	FY28	FY29
1	SIDEWALK & EXTERIOR REPAIRS	\$25,000				
2	ROOF REPAIRS / REPLACEMENT		\$15,000		\$220,000	
3	ACCESS CONTROL			\$80,000		
4	INTERIOR RENOVATION					\$125,000
5						
Yearly Totals		\$25,000	\$15,000	\$80,000	\$220,000	\$125,000

Department Head Signature: _____

Date: 10/23/23

FORM B
TOWN OF AYER CAPITAL BUDGET REQUEST BACKUP DOCUMENTATION

DEPARTMENT:

Please provide written explanation and justification and any appropriate backup materials that would be necessary to understand and consider this request.

FISCAL YEAR: 2025

Fiscal Year of Request: 2025

Item or Project: SIDEWALK & EXTERIOR REPAIRS

Explanation of Request: Over the years the Library's sidewalks have deteriorated noticeably. Several spots were temporarily patched in the past. Those patches have popped off in most cases, and several other cracks, holes, and chips have developed. Many of these present a trip hazard danger to patrons using the sidewalks to enter the Library. We want to ensure that patrons can enter and exit the building without fear of injury, and we want to protect the Library and Town from legal liability.

Cost Justification: The work would involve removing damaged slabs in their entirety and replacing them with new slabs, resulting in a "like new" appearance. The asphalt repair portion of the quote may be disregarded as Town DPW have handled those repairs.

Benefit to the Town: The sidewalk's trip hazards present a legal liability to the Library and Town. And the sidewalks are one of the first ways that patrons engage with their Library We want the public to feel 100% confidence in the facilities they seek to use.

Alternative: While patching the problem areas may seem cost-effective, patching is an insufficient solution that simply delays the repairs.

Department Head Signature: _____

Date: 10/23/23



Lazaro Paving Corp.
 800 Mt. Laurel Circle, Shirley, MA 01464
 Phone (978) 425-2551 Fax (978) 425-2591
 www.lazaropaving.com

To:	Ayer Library	Contact:	Luke Kirkland
Address:	26 East Main Street Ayer, MA 01432	Phone:	303-489-4589
Project Name:	Asphalt And Concrete Repairs	Fax:	
Project Location:	26 East Main Street, Ayer, MA	Bid Number:	
		Bid Date:	6/2/2023

Item #	Item Description	Total Price
1	Asphalt Repairs - Saw Cut Limits Of Asphalt Repairs In 4 Areas (196 SF Total), Excavate And Dispose Of Existing Asphalt And Unsuitable Material, Install 6" To 8" Of Crushed Gravel As Necessary To One 14' X 13' Area, Compact Gravel, Pave 3" Bituminous Concrete Top Course To Prepared Areas	\$3,171.25
2	Concrete Repairs - Remove And Dispose Of Concrete Sidewalk And Curb In Multiple Areas (810 SF), Form And Pour New 6" Concrete To Prepared Areas, Parge Approximately 70 LF Of Concrete Curb	\$23,448.75

Notes:

- The above mentioned project is sales tax exempt.
- Town of Ayer permit application fee included.
- **Prices are based on work taking place during the normal paving season of the current year. This estimate is based on the present cost of materials and fuel. Should the cost of either increase due to current market volatility, Lazaro Paving reserves the right to add a surcharge for the amount of any such increase.**

Escalation Clause: Prices quoted are based on the latest posted MHD prices on liquid asphalt. The base price for this quote is **\$660** per ton. Any changes in the price of liquid asphalt will necessitate an extra charge of \$.055 per ton for every \$1.00 per ton increase in the price of liquid asphalt. This quote is based on **ONE** mobilization for preparation and **ONE** mobilization for paving. If additional mobilizations are required to complete the work, there will be a negotiated additional charge. The total thickness of bituminous concrete shall be the average compacted thickness installed. Lazaro Paving is not responsible for puddling or slow moving water when the original grades prior to the start of work were less than the minimum required pitch of 1%, or when paving over existing bituminous concrete, or when installing a top course on top of an existing binder course that was not installed by Lazaro Paving. Police detail, traffic and safety control by others. If necessary, buyer is responsible for notifying city or town officials of work, and paying for fees, permits, inspections etc. Unless specified otherwise, owner is responsible for loaming and seeding of disturbed areas along edges of pavement, berms, curbs, etc. The owner is responsible for notifying tenants and accepts all responsibilities for parked or any towed vehicles. Prior to the commencement of work, all work of others in the area shall be completed to such an extent that it will not impact or interfere with the work of Lazaro Paving. If Lazaro is directed to commence work prior to that such time, the customer agrees to pay for costs incidental to the direction to commence work. This includes, but is not limited to, cost overruns, reduced productivity, and costs of delays. Lazaro Paving will not be responsible for damage to unmarked irrigation systems or utilities or unmarked or buried structures, castings, etc. If, during the course of construction activities, Lazaro Paving is required to travel across existing concrete or asphalt pavements, Lazaro Paving shall not be held liable for damage to such surfaces. Lazaro Paving is not responsible for determining whether proposed work areas are within the owner's boundaries. This proposal is valid for 15 days. Please sign and return one copy.

Payment Terms:

Net cash upon completion of each segment, subject to credit approval. Lazaro Paving Corp. reserves the right to progress bill as necessary, to be prorated based on percentage complete. No retainage to be withheld without written permission of Lazaro Paving Corp. Should the account become delinquent the customer unconditionally promises payment of all expenses related to collection, but not limited to interest and attorney's fees. Invoices greater than 30 days past due will be subject to an interest charge of 1.5% per month.

<p>ACCEPTED:</p> <p>The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED:</p> <p>Lazaro Paving</p> <p>Authorized Signature: _____</p> <p>Estimator: Ryan Lazaro (978) 425-2551 ryan@lazaropaving.com</p>
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