

FORM A
TOWN OF AYER CAPITAL BUDGET REQUEST FORM

Parks

FISCAL YEAR: 2025

Please list each capital request on this form with a dollar amount and in the appropriate year. Then complete a Form B for each request appearing on this sheet.

	Item Requested	FY25	FY26	FY27	FY28	FY29
3	Basketball Courts Rehab			\$200,000		
5	Sandy Pond Beachhouse Rehab		* \$400,000-\$1,200,000			
6	Utility Vehicle	\$25,000				
7	Access Road/Parking Paving				\$70,000	
8	Splash Park					\$70,000
Yearly Totals		\$25,000	* \$400,000-\$1,200,000	\$200,000	\$70,000	\$70,000

*Cost will depend on decision to renovate or rebuild the current building

Department Head Signature: _____

Date: _____

FORM B
TOWN OF AYER CAPITAL BUDGET REQUEST BACKUP DOCUMENTATION

DEPARTMENT:

FISCAL YEAR: 2025

Please provide written explanation and justification and any appropriate backup materials that would be necessary to understand and consider this request.

Fiscal Year of Request: 2025

Item or Project: Utility vehicle

Explanation of Request: The Parks Department need use of a utility vehicle to perform various maintenance duties throughout Pirone Park and other locations. It allows maintenance workers to travel on turf surfaces and transport equipment without causing rutting. Ideally this would be a vehicle that could also be used to pull a drag on clay surfaces and lower the cost and impact of using a tractor to do so.

Cost Justification: By limiting use of a more expensive piece of equipment (tractor) it would extend the life and lower the cost to maintain it. There would also be less need to repair ruts caused by heavier vehicles driving across turf surfaces.

Benefit to the Town: A utility vehicle increase efficiency of maintenance workers and allows more productivity.

Alternative: The previous utility vehicle, a used golf cart donated nearly 20 years ago, is no longer usable. Currently the maintenance staff needs to use a pickup truck to transport equipment for various projects through the park and use an oversized tractor to drag clay infields. This practice would need to continue, causing ruts in the turf and overcompacting clay surfaces.

Department Head Signature: _____

Date: _____