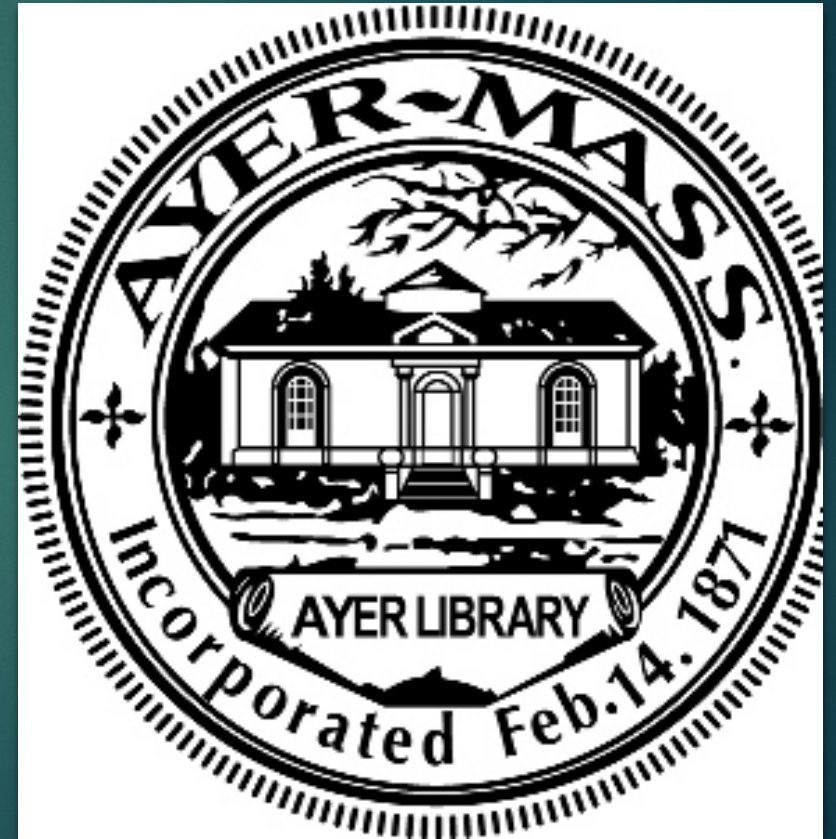


# Town of Ayer

## Initial Presentation of the FY 2023 Omnibus Budget

ROBERT A. PONTBRIAND, TOWN MANAGER  
LISA A. GABREE, FINANCE MANAGER

JANUARY 26, 2022  
ONLINE PUBLIC PRESENTATION TO THE  
AYER SELECT BOARD AND FINANCE COMMITTEE





# Presentation Overview

- THE BUDGET PROCESS
- TOWN OF AYER BUDGET SUCCESSES
- FY 2023 OMNIBUS BUDGET OVERVIEW
- FY 2023 OMNIBUS BUDGET DRIVERS
- FY 2023 WAGE AND EXPENSE ANALYSIS
- REVENUE OVERVIEW
- NEXT STEPS
- QUESTIONS AND COMMENTS



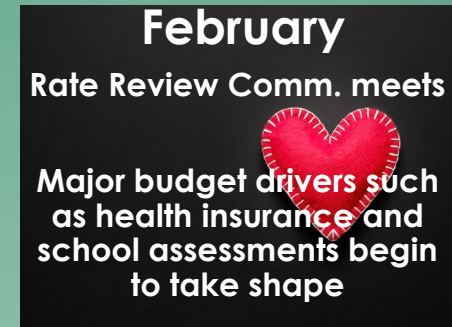


# BUDGET PROCESS AND BUDGET CALENDAR

The municipal budget cycle starts on July 1 and ends on June 30. This is referred to as a fiscal year.

For example, Fiscal Year '23 begins on July 1, 2022 and runs to June 30, 2023.

The Town of Ayer begins budget preparation in October/November for the following July 1.



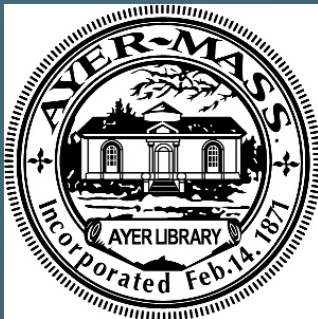
# Town of Ayer Budget Successes

The Town of Ayer begins the FY 2023 Budget Process from a Position of Fiscal Stability and Financial Strength

<u>Fund</u>	<u>Balance</u>
2021 Certified Free Cash	\$2,528,927
2021 Stabilization Fund	\$2,684,322
2021 Capital Stabilization Fund	\$2,787,812
2021 Standard and Poor (S & P) Bond Rating	Aa2
S & P Rating Includes Findings of: Very strong economy. Strong management with good financial policies and practices. Healthy Reserves.	



# Town of Ayer Budget Successes



OPEB Trust Fund has grown to \$4,690,711 from FY 2015 to FY 2022

Unused Tax Levy Capacity has grown from \$2,449 in FY 2012 to \$3,491,202 in FY 2023

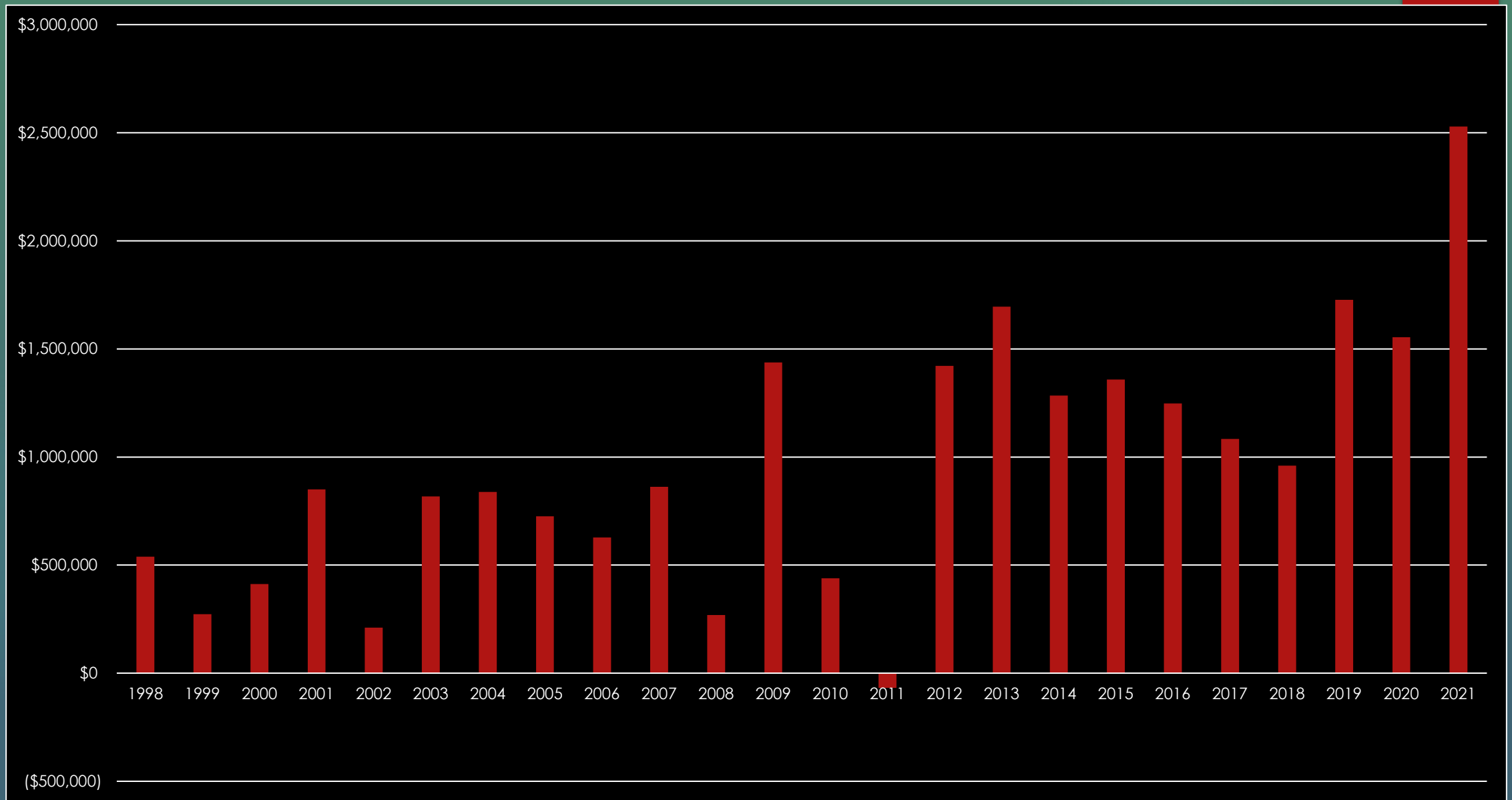
Solar New Metering Agreement initiated in FY 2013 has saved over \$1.5 million or 42% in energy costs due to the solar net metering credits.

\$3.1M MassWorks Infrastructure Grant for West Main Street Corridor

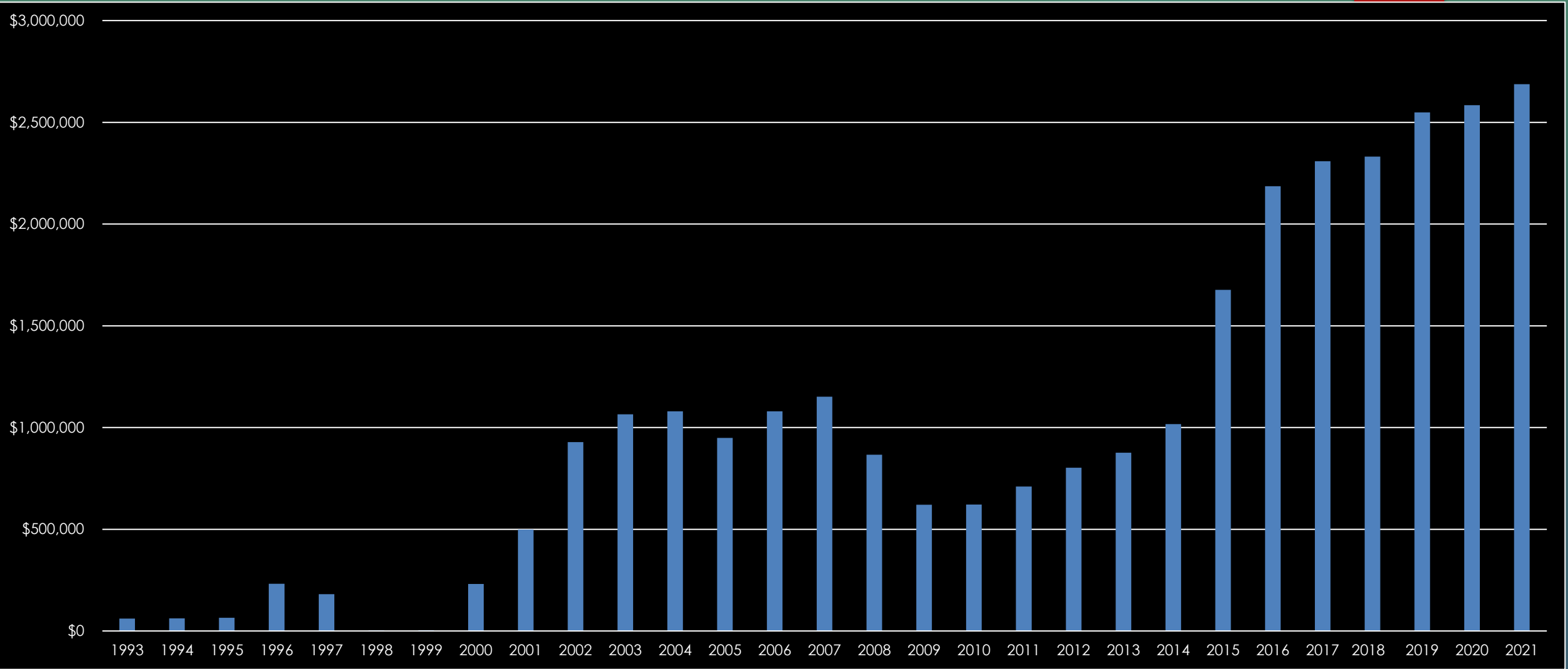
\$992,680 Firefighter SAFER Grant

*(Grant covers majority of costs for 4 New Firefighters over the next 3 years)*

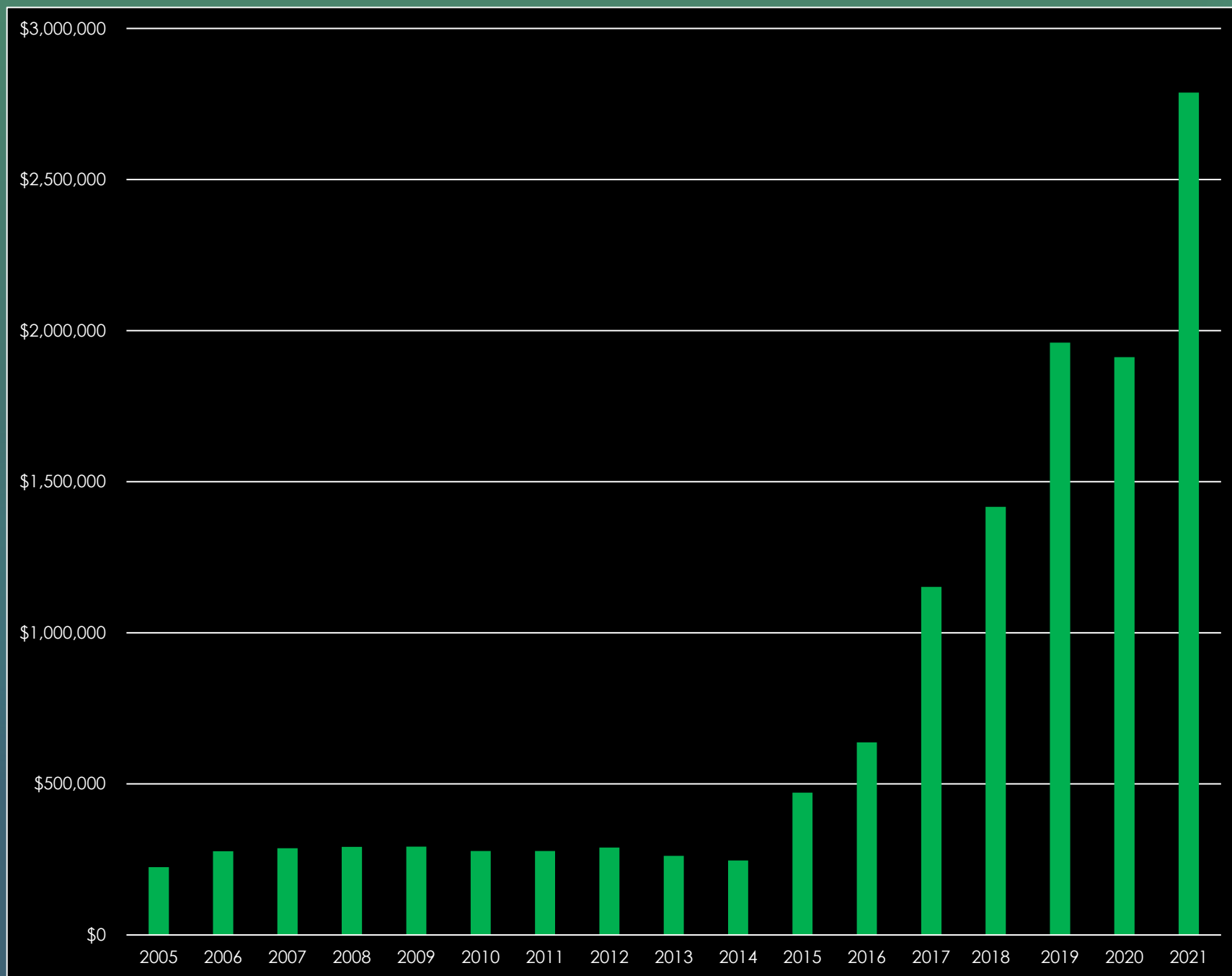
Over \$400,000 in State 9-1-1 Grants for Police and Dispatch



# Free Cash History



# Stabilization Fund Balance



Capital  
Stabilization  
Fund Balance



# Summary of DRAFT#1 of the FY 2023 Omnibus Budget:

- DRAFT #1 Submitted on January 14, 2022
- Does not include the School Assessments (ASRSD and NVTHS)
- Does not include Union/Non-Union Contracts (Negotiations in Process)
- Does not include any Cost-of-Living Adjustment (COLA)
- Remains a work in progress through the Budget Process

**DRAFT #1 Budget Total:**                **\$16,980,667**

**Increase from FY 2022 Budget:**        **\$687,466**

**Percentage Increase from FY 2022:**    **4.22%**

*DRAFT #1 is subject to revisions and adjustments as the Town moves through the Budget Process.  
Subsequent DRAFTs of the FY 2023 Budget will be posted on the Town's website at: [ayer.ma.us/budget](http://ayer.ma.us/budget)*

# As of January 26, 2022, what are the FY 2023 Omnibus Budget Drivers?

## FY 2023 Omnibus Budget Drivers

• Proposed New Positions: 4 Full-Time; 2 Part-Time:	\$226,593
• Police Department Wages:	\$170,294
• Health Insurance:	\$139,311
• Retirement Pension Assessment:	\$123,893
• Firefighter SAFER Non-Grant Costs (4 New Firefighters):	\$96,743
• Restoration of COA/Senior Center Nutrition Coordinator:	\$34,190
• Increase in Zoning/Code Enforcement Hours:	\$28,800
• Library Wages (Includes Reclassifications of Positions)	\$26,031
<b><u>Total (Estimated)</u></b>	<b><u>\$845,855</u></b>

# As of January 26, 2022, what are the FY 2023 Omnibus Savings/Efficiencies?

## FY 2023 Omnibus Budget Savings

- Debt Service: (\$324,461)
- Reorganization of Benefits & Payroll Office: (\$26,700)
- Departmental Budgets with Proposed Savings/Efficiencies in DRAFT #1:
  - DPW Stormwater: (\$13,000)
  - Town Accountant: (\$6,972)
  - Assessors: (\$6,736)
  - Town Clerk: (\$6,702)
  - DPW Streetlights: (\$2,000)
  - TOTAL: (\$35,410)
- Departmental Budgets that are Level Funded from FY 2022 in DRAFT #1:
  - Information Technology: \$185,826 (Level Funded)
  - Town Counsel: \$80,000 (Level Funded)

*The Town will continue to review and identify further FY 2023 Omnibus Savings/Efficiencies throughout the Budget Process.*



# Proposed New Positions for the FY 2023 Budget

## **Town Social Worker (Full-Time):**

**\$65,000**

Increase need and demand for professional social services including Senior services; addiction/substance abuse; housing/homelessness; food insecurity; mental health and health care issues

## **DPW Junior Engineer (Full-Time):**

**\$57,253**

Additional engineering support to the DPW. Reduces reliance on consultants = cost savings. Would replace paid DPW internship program and funding of \$8,000 from Stormwater Budget efficiencies.

## **Benefits Specialist/Administrative Support (Full-Time):**

**\$50,000\*\***

Position would replace the Benefits & Payroll Manager Position in terms of providing Benefits Administration. Position would also provide additional administrative support to the Town Manager/Select Board Office. Improved customer service

***\*\*FY 2023 Budget impact is \$26,700 due to reorganization of Benefits & Payroll Dept.***



# Proposed New Positions for the FY 2023 Budget

**Planning & Conservation Administrative Support (Full-Time):** **\$45,000**

Provide 20 hours of administrative support to the Conservation Commission and 20 hours of administrative support to the Planning Board. Increased development and land use challenges necessitate additional administrative support.

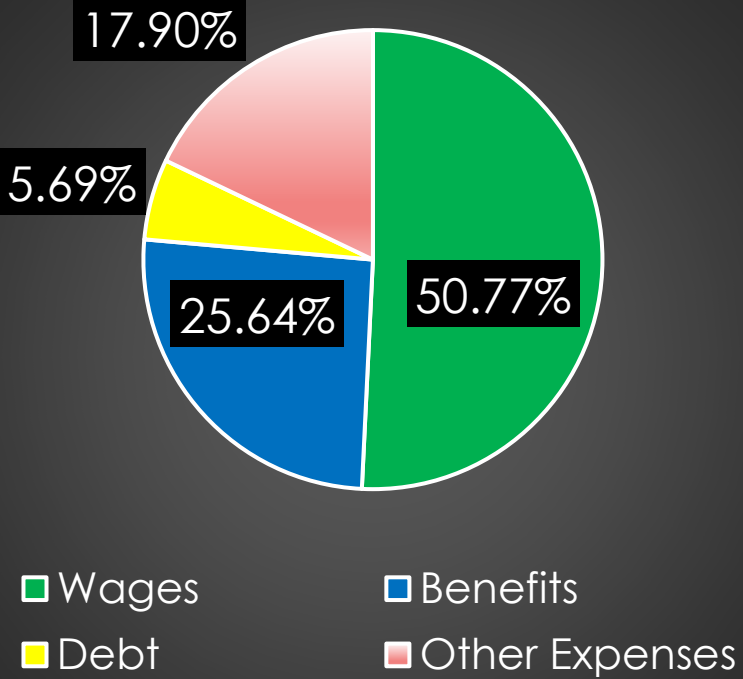
**Parks Department Administrative Support (Part-Time):** **\$10,040**

Department currently has no dedicated administrative support. Assist Parks Director and Parks Commission with administrative functions. Improved customer service.

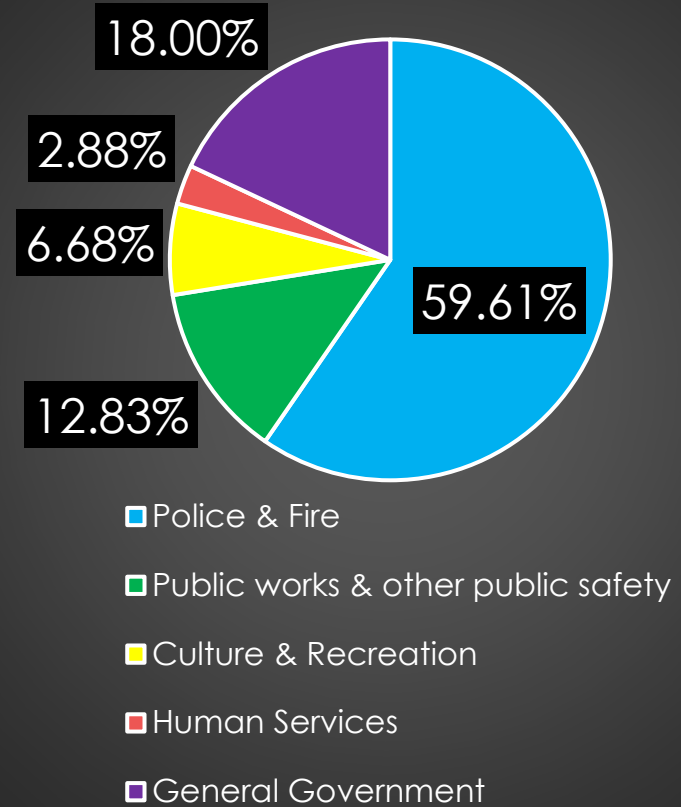
**Tree Warden Services (Part of the Tree Management Plan):** **\$22,600**

# FY 2023 Wage and Expense Analysis

Omnibus Expenses

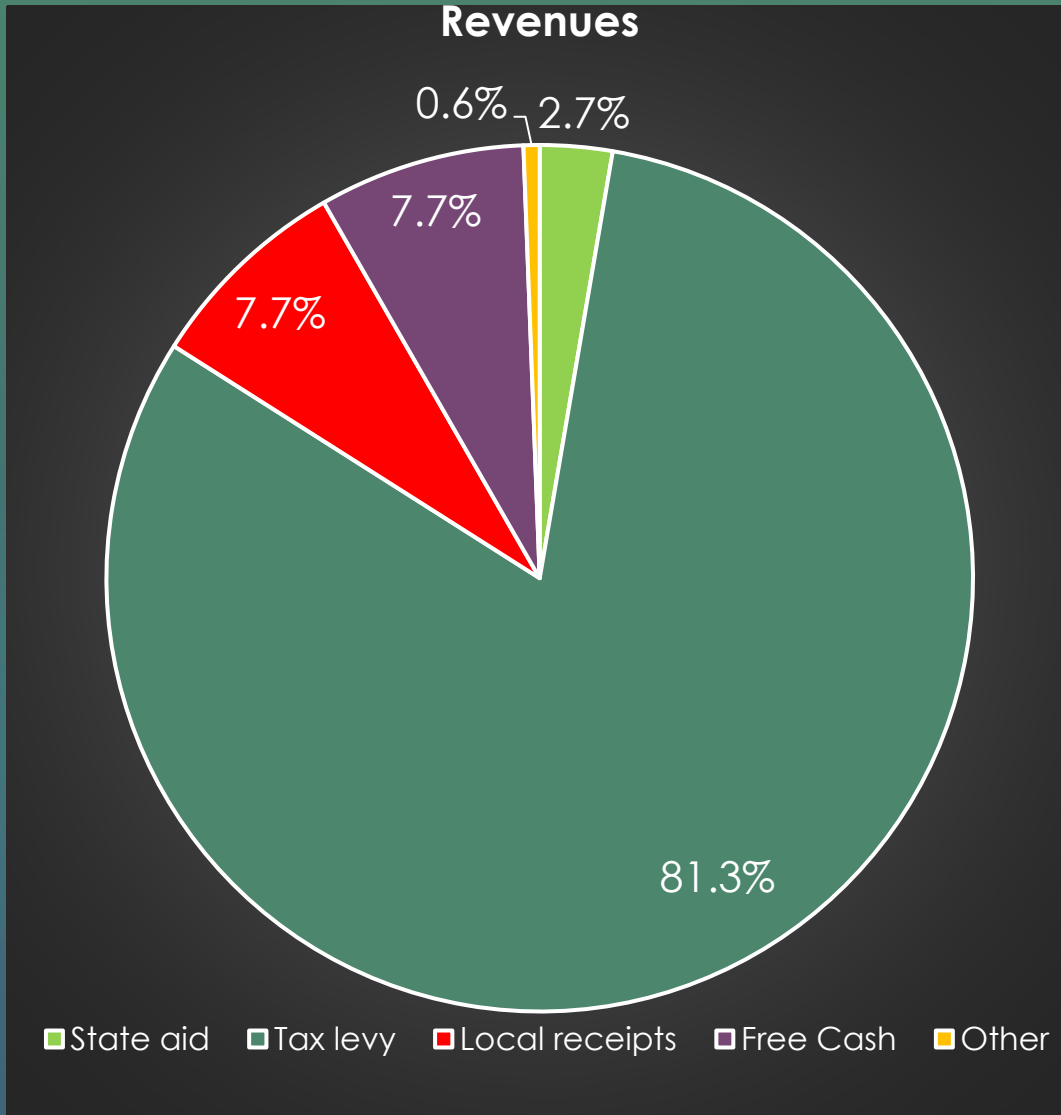


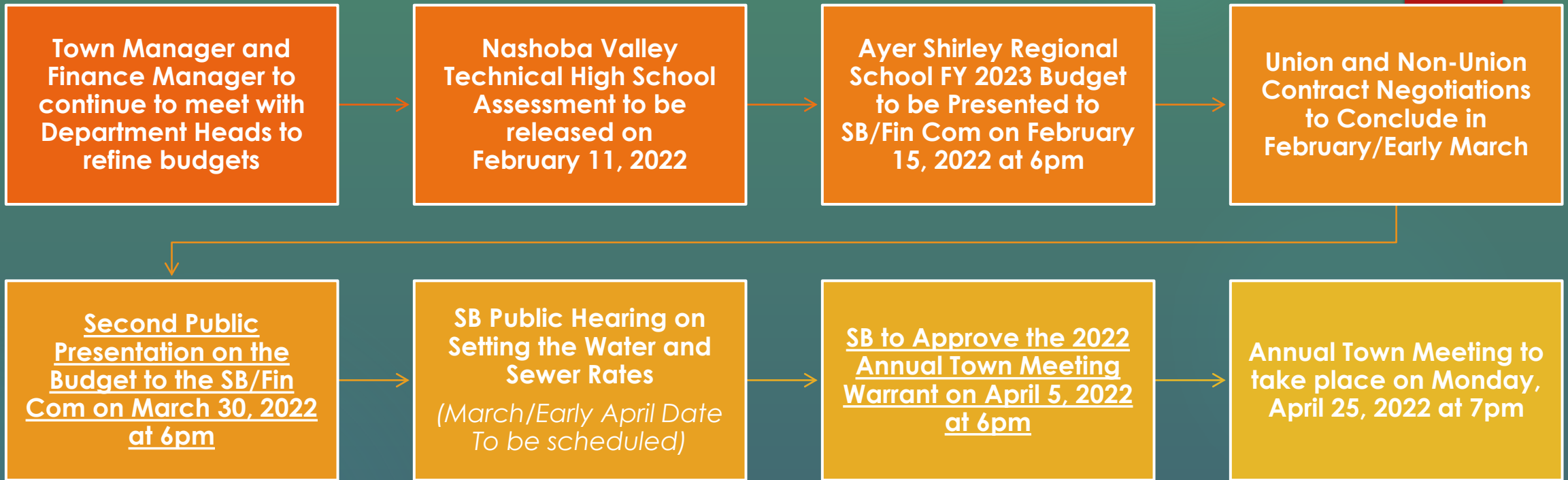
Wages





# Revenue Overview





# Next Steps in the FY 2023 Budget Process

# Questions and Further Information

## FOR MORE INFORMATION ABOUT THE FY 2023 BUDGET:

- VISIT THE TOWN MANAGER'S "2023 BUDGET PAGE" ON THE TOWN'S WEBSITE AT:  
[AYER.MA.US/BUDGET](http://AYER.MA.US/BUDGET)
- CONTACT THE TOWN MANAGER AT (978) 772-8220 OR AT [TM@AYER.MA.US](mailto:TM@AYER.MA.US)
- ATTEND THE SECOND FY 2023 PUBLIC BUDGET FORUM ON MARCH 30, 2022, AT 6PM ON ZOOM

Home » Departments » Town Manager

## FY2023 Budget

**Documents:**

Budget and Town Meeting Calendar	11/15/2021
Budget Preparation Directive and Process	12/1/2021
FY23 DRAFT Budget #1	1/14/2022
Public Budget Forum - January 26, 2022 6:00pm	1/26/2022

**Capital Requests:**

Summary of Capital Planning Requests
Summary of Capital Planning Request Votes

**Presentations:**

DPW
Depot Square
Facilities
Information Technology

**Departmental Requests**

Council on Aging
Depot Square
Department of Public Works
Facilities
Fire Department
Information Technology
Library
Parks Department
Police Department
Town Clerk

